

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

The Township Committee of the Township of Montville conducted the Annual Reorganization Meeting on Sunday, January 3, 2016 at the Montville Township Municipal Building, 195 Changebridge Road, Montville, New Jersey at 5:30 p.m.

Present: Committeeman Sandham; Committeeman Conklin; Committeewoman Nielson; Committeeman Gallopo; Committeeman-elect Cooney; Victor Canning, Township Administrator; June Hercek, Assistant Township Administrator; Fred Semrau, Esq., Township Attorney; and Gertrude Atkinson, Township Clerk.

The meeting was called to order at 5:30 p.m. by Committeeman Gallopo and the statement of Open Public Meetings Act compliance was read into the record by Township Clerk Atkinson.

Opening prayer led by Reverend Mark Olenowski, St. Pius X Catholic Church.

Presentation of the Flags and Pledge of Allegiance led by Montville Police Explorer Post #805.

National Anthem sung by Sruthi Gudimella of the Montville Township High School of Rock.

American the Beautiful sung by Madison Motherway of the Montville Township High School of Rock.

**OATH OF OFFICE – FRANK W. COONEY:** Senator Joe Pennacchio administered the Oath of Office to Committeeman Frank Cooney. Cooney was elected in the November 2015 General Election for a three-year term ending December 31, 2018.

Committeeman Cooney thanked everyone for coming out this evening. He thanked his Mom, Dad, brother, sister-in-law, and three nephews who are here tonight and have been very supportive through this process. I would also like to thank my campaign team and the Republican Club for supporting me. I would like to thank the residents of Montville who put their trust in me to help lead the Township. I have four great colleagues who I look forward to working with. I look forward to bringing new energy to the Township Committee and doing good things for Montville Township. I will not disappoint you.

**NOMINATION OF TEMPORARY CHAIRPERSON:** Motion made by Committeeman Sandham to nominate Committeeman Gallopo as Temporary Chairperson. Seconded by Committeewoman Nielson. All in favor. Motion approved.

**NOMINATION OF PERMANENT CHAIRPERSON:** Motion made by Committeeman Conklin to nominate Committeeman Sandham as Permanent Chairperson. Seconded by Committeeman Cooney. All in favor. Motion approved.

Chairman Sandham thanked everyone for attending tonight. Congratulations to Frank Cooney. He has given back to Montville Township for years. He worked hard to get elected and will work hard as a Township Committee member.

We would like to recognize the dignitaries in attendance: State Senator Joe Pennacchio; Morris County Freeholders Tom Mastrangelo and Hank Lyon; former Freeholder Director Doug Cabana; Freeholders John Cesaro and Deb Smith; Freeholder Director Kathy DeFillippo; Morris County Sheriff A. Rochford; Morris County Clerk Ann Grossi; Former Mayors Doc Purnell and John Rosellini; former Township Committee members Joe O'Dowd and Dan Grant; Board of Education member Michael Johnson; and we have our Administration here who should be introduced: Vic Canning, Township Administrator; June Hercek, Assistant Administrator; Trudy Atkinson, Township Clerk; and Fred Semrau, Township Attorney.

I would like to give a special thank you to the families of the Township Committee members. They put a lot of time and effort in. He recognized all of the Township Committee families in attendance and asked for a round of applause.

I'd like to thank fellow Township Committee members for their confidence in selecting me to be chair of the committee. I think we have a great mix of talent. Deb and I have served for ten years and have

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

almost 'seen it all'...until the next surprise! Scott has served for five years and brings a great macro level perspective. Rich has served for two years, is a lifetime resident, and knows the history of town. Frank brings a new perspective and has already shown a willingness to put what's right for Montville ahead of personal preferences. You can focus on the differences, but I believe there is tremendous strength in our diversity! Everyday we each focus on making our town better and doing what's right! As Mark Twain said – "always do right! This will gratify some and astonish the rest!" I'm looking forward to a year when we collaborate with our Township administration to continue improving our town and insuring our collective future!

The mayor is charged with giving a brief report on the town – brief being the operative word. I'm not sure brief is in my vocabulary...but I will give it a try!

We have a great town. Let me say it again. We have a great town! We are constantly rated as one of the best small towns to live in New Jersey and even in the country! Our Township employees are dedicated to serving our citizens, and our residents volunteer countless hours towards community service! To that end the Township Committee will be recognizing different groups at each meeting – tonight our hard working Explorers had the honor of presenting the colors. At our January meetings we will be recognizing our undefeated Superbowl champion grade 7/8 football team and a champion recreation cross country track team. At future Township Committee meetings I am personally hoping to recognize the unprecedented number of 18 young men who achieved the Eagle Scout rank in 2015.

We have not had to face significant challenges from mother nature in the last couple of years... and that has been a blessing! We continue to work to avoid issues and improve our preparedness: working with other towns we will de-snag local rivers to improve water flow out of town. We are putting an addition on the senior house with showers to house displaced residents during times of emergency. Our police and first responders continue to make enhancements to their capabilities. But we are not without obstacles to overcome. We have confronted JCP&L on their power line route and after an extended adversarial period, progress is finally being made. There is the potential for the Pilgrim oil pipeline to traverse our beautiful town. We are once again collaborating with other towns to mount a collective effort to stop the pipeline. More to come in the next few months.

However, I believe the single biggest challenge to our health and safety, and particularly our youth, is the drug problem confronting Morris County and all of New Jersey. The drug peddlers go where there are buyers with money. We need increased efforts from our police, township committee, board of education and effective programs from our drug awareness council. But even if we eradicate the problem within our township boundaries it means little when you can get your fix in the next town. So we need a coordinated effort of towns and counties to tackle this issue. We have had some success with these efforts, but they need to be expanded. James Q. Wilson, the professor who penned the broken window philosophy, stated "drug use is wrong because it is immoral and it is immoral because it enslaves the mind and destroys the soul." That is not something we want for our children or grandchildren! We must face this challenge head on!

So where is Montville Township headed? Ten years ago Deb and I were elected when spending was at 100 mph. We were part of the Township Committee that cut it back to 20 mph. Since then we have reduced our debt by 40% from \$75 million to \$45 million and attained our AAA bond rating. We have delivered minimal tax increases for over five years; several years ahead of the state's 2% cap. Now it's time to make prudent investments in our infrastructure – still spending less than what we pay off so that our debt continues to decline, just more gradually.

If you drove to this meeting you know we need road improvements and resurfacing. We have worked well with the county to get county roads and intersections upgraded. We need to up our game with our local roads. Last year we were surprised with emergent major repairs within town hall. We don't like surprises! The great philosopher, Yogi Berra, said "if you don't know where you're going you'll end up someplace else!" So we need a roadmap – a facilities assessment plan for the next ten years that identifies improvements in our facilities (a roof here, an a/c system there) so we meet the future needs of our residents. We also need dust off and update our reviews of our water, sewer and open space tax rates to

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

make sure we are neither deficient nor accumulating funds in excess of reasonable needs. We need to envision where we want to be in five years and prepare a plan among elected leaders, administration and citizens to get there!

In summary, this is a year where we chart a course to the next decade. We need your input and your support...so please reach out to me or any Township Committee member. We are here to serve you!

**NOMINATION OF VICE-CHAIRPERSON:** Motion made by Committeeman Gallopo to nominate Committeeman Conklin as Vice-chairperson. Seconded by Committeeman Cooney. Roll call vote – Gallopo, yes; Cooney, yes; Conklin, yes; Nielson, yes; Sandham, yes. Motion approved.

**PRESENTATION TO DONALD KOSTKA:** Township Committeeman 2010 – 2015, Deputy Mayor, 2012 – 2013, and Mayor 2014. Chairman Sandham announced that Mr. Kostka could not attend this evening due to illness. He apologizes for not being here.

**PRESENTATIONS TO BOARD AND COMMISSION MEMBERS:**

Raymond Clark – Board of Health – 1986 - thirty years. Committeewoman Nielson stated Mr. Clark was one of the longest Board of Health members in history.

Raymond Clark stated it has been a pleasure serving Montville Township. I feel a little sad about retiring, but I have to move on. Thank you.

Karl Fisher – Drug Awareness-Municipal Alliance - 1973 – 42 years  
Kathy Sandham – Drug Awareness-Municipal Alliance - 2007 –nine years  
Mitchell Schwartz – Drug Awareness-Municipal Alliance – 2013 - three years  
Arnold Schancupp – Economic Development Committee – 2010 - six years  
Kevin Seidel – Economic Development Committee – 2010 - six years  
AbdurRehman Syed Naqvi – Housing Committee – 2013 - three years

Peter J. King, Sr. – Library Board of Trustees – 2006 - ten years. Committeeman Gallopo thanked Mr. King for his guidance on the Library Board, especially with the budget.

Peter King stated he had a pleasant ten years. Thank you very much.

Liz Allora – Open Space Committee – 2014 – two years  
Leigh Witty – Open Space Committee – 2010 – six years  
Angela Lange – Planning Board – 2013 - three years  
Julia Bramwell – Residents' with Disabilities Advisory Committee – 2013 - three years

**PUBLIC PORTION:** Chairman Sandham opened the public portion. Hearing no comments, Chairman Sandham closed the public portion. Motion: Gallopo. Second: Conklin. All in favor. Motion approved.

**RESOLUTIONS:**

**NO. 1 – APPOINTMENT OF MUNICIPAL PROSECUTOR:**

**WHEREAS**, there is a vacancy in the office of Municipal Prosecutor; and  
**WHEREAS**, pursuant to law it is necessary to appoint a Municipal Prosecutor; and  
**WHEREAS**, Christopher DiLorenzo, having the necessary qualifications as set forth in law, has agreed to serve as Municipal Prosecutor.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that Christopher DiLorenzo is hereby appointed as Municipal Prosecutor for a period of one year effective January 1, 2016.

Motion: Nielson. Second: Gallopo. Roll call vote – Gallopo, yes; Cooney, yes; Conklin, yes; Nielson, yes; Sandham, yes. Resolution adopted.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

**NO. 2 – APPOINTMENT OF MUNICIPAL PUBLIC DEFENDER:**

**WHEREAS**, there is a vacancy in the office of Municipal Public Defender; and  
**WHEREAS**, pursuant to law it is necessary to appoint a Municipal Public Defender for a term of one year; and

**WHEREAS**, David Amadio, having the necessary qualifications as set forth in law, has agreed to serve as Municipal Public Defender.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that David Amadio is hereby appointed as Municipal Public Defender for a term of one year effective January 1, 2016.

Motion: Gallopo. Second: Conklin. Roll call vote – all yes. Resolution adopted.

**NO. 3 – APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY EMERGENCY MANAGEMENT COORDINATORS:**

**WHEREAS**, the Township of Montville desires to appoint an Emergency Management Coordinator and Deputy Emergency Management Coordinators; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville, County of Morris and State of New Jersey, that Victor M. Canning is hereby appointed Emergency Management Coordinator for a period of three years and Rudolph Appelman and Andrew Caggiano are hereby appointed Deputy Emergency Management Coordinators for a period of three years.

Motion: Conklin. Second: Cooney. Roll call vote – all yes. Resolution adopted.

**NO. 4 - RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS:**

**WHEREAS**, there exists a need for various Professional Services and it has been determined to award these contracts as a professional service without obtaining competitive bids or quotations pursuant to the provisions of NJSA 19:44A-20.5; and

**WHEREAS**, the anticipated term of the contract are not to exceed one year and a proposal has been submitted; and

**WHEREAS**, the professionals have completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to a political or candidate committee in the Township of Montville for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that the funds are available for these contracts;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Montville in the County of Morris and the State of New Jersey as follows:

1. The Township of Montville hereby awards and authorizes the execution of Professional Service Contracts as follows:

- Dorsey & Semrau – Fred Semrau, Esq., Township Attorney – not to exceed \$189,200.00
- Lerch, Vinci & Higgins – Township Auditors – not to exceed \$43,000.00
- McManimon, Scotland & Baumann, LLC – Edward J. McManimon, III, Bond Counsel – not to exceed \$30,000.00
- Cleary, Giacobbe, Alfieri, Jacobs, LLC – Matthew J. Giacobbe, Esq., Labor Counsel – not to exceed \$20,000.00
- Anderson & Denzler Associates – William Ryden, Engineer, Water & Sewer Department – not to exceed \$135,000.00
- Phoenix Advisors – Continuing Disclosure Agent – not to exceed \$1,250.00
- Christopher DiLorenzo, Esq. – Municipal Prosecutor – not to exceed \$20,000.00
- David Amadio, Esq. – Municipal Public Defender – not to exceed \$9,000.00

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

2. These Contracts are awarded without competitive bidding as Professional Services in accordance with N.J.S.A. 40A:11-5(10)(a) of the Local Contracts Law because said Services are performed by a person(s) authorized by law to practice a recognized profession. The contracts are available for public inspection in the office of the Municipal Clerk.

3. The Business Entity Certifications and the Determination of Value be placed on file with this resolution.

4. A Notice of this Resolution shall be printed once in the Official Newspaper of the Township of Montville.

Motion: Cooney. Second: Nielson. Roll call vote – all yes. Resolution adopted.

**NO. 5 – RESOLUTION APPOINTING TAX SEARCHER AND IMPROVEMENT SEARCHER:**

**RESOLVED**, that the Township Committee of the Township of Montville make the following appointments for the year 2016:

Tax Searcher – Christine Corcoran  
Improvement Searcher - Gertrude Atkinson

Motion: Nielson. Second: Gallopo. Roll call vote – all yes. Resolution adopted.

**NO. 6 – RESOLUTION APPOINTING KATIE YANKE THE MONTVILLE TOWNSHIP PUBLIC AGENCY COMPLIANCE OFFICER:**

**WHEREAS**, the New Jersey Department of the Treasury Division of Contract Compliance & Equal Employment Opportunity in Public Contracts requires the designation of a Public Agency Compliance Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that Katie Yanke is hereby designated as the Public Agency Compliance Officer of the Township of Montville.

Motion: Gallopo. Second: Conklin. Roll call vote – all yes. Resolution adopted.

**NO. 7 – RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT:**

**WHEREAS**, N.J.A.C. 5:34-5 et. seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

**WHEREAS**, Victor M. Canning possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

**WHEREAS**, the Township of Montville, in accordance with said law, increased its bid and quotation thresholds to \$40,000 and \$6,000 respectively.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body hereby appoints Victor M. Canning as the Qualified Purchasing Agent authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-3, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit and, as permitted by law, the Township of Montville also hereby authorizes and confirms that, with Mr. Canning as its Qualified Purchasing Agent, will take advantage of the higher bid threshold pursuant to N.J.S.A. 40A:11-3.

Motion: Conklin. Second: Cooney. Roll call vote – all yes. Resolution adopted.

**NO. 8 – APPOINTMENT OF DEPUTY MUNICIPAL CLERK:**

**WHEREAS**, pursuant to Resolution dated April 28, 2015, Carla Mecionis was appointed as Deputy Clerk for the Township of Montville; and

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

**WHEREAS**, pursuant to N.J.S.A. 40A:9-135 and Ordinance No. 2015-12, the Deputy Clerk assists the Municipal Clerk and performs the duties of the Municipal Clerk in the absence or unavailability of the Municipal Clerk; and

**WHEREAS**, the appointment of Carla Mecionis as Deputy Clerk was for the term, May 18, 2015 through December 31, 2015; and

**WHEREAS**, the Township of Montville seeks to reappoint Carla Mecionis as Deputy Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville, in the County of Morris, and State of New Jersey, that the appointment of Carla Mecionis as Deputy Clerk of the Township of Montville as described hereinabove be and is hereby authorized.

This Resolution will take effect immediately upon its passage.

Motion: Cooney. Second: Nielson. Roll call vote – all yes. Resolution adopted.

**NO. 9 - APPOINTMENT OF DEPARTMENT HEADS, SPECIAL POLICE OFFICERS, POLICE MATRONS, AND SCHOOL CROSSING GUARDS:**

**BE IT RESOLVED**, that the Report of Appointments for the year 2016 by the Township Administrator, made in accordance with the Administrative Code, are hereby accepted and approved as follows:

- Assistant Township Administrator – June Hercek
- Department Head of the Department of Land Use/Engineering and Township Engineer – Mark Mantyla
- Department Head of the Department of Finance – Katie Yanke
- Department Head of the Department of Clerk – Gertrude H. Atkinson
- Department Head of the Department of Police – Rudolph Appelman
- Department Head of the Department of Health – William Wallace (as per interlocal agreement)
- Department Head of the Department of Construction - Brian Laird
- Department Head of the Department of Parks & Recreation – Donna (Lori) Dent
- Department Head of the Department of Public Works/Water & Sewer – John Perry
- Department Head of the Department of Social Services – Nancy Mertz
- Youth Activities Coordinator – DH: Christopher Ziolkowski

**BE IT FURTHER RESOLVED**, that the persons as listed below are hereby named for Appointment as Special Police Officers, Police Matrons and School Crossing Guards for the Township of Montville for the year 2016:

- Special Police Officer-Class II - Kenneth Sudol, Edward Rosellini
- Police Matrons - Cheryl Henderson-Brill, Paula Joy, Liz Johansen
- School Crossing Guards - Joan Robillard, John Buis, Catherine M. Downey, John Hankowski, Sylvia Walits, Susan Avrov, Charles Nye, Ed Rosenbergen, Veronika Krofchak, Joann Labarca
- Substitutes – Joan Gnall, Matthew Robillard, Gerald Marino, Richard Bruno

Motion: Nielson. Second: Gallopo. Roll call vote – all yes. Resolution adopted.

**NO. 10 – RESOLUTION AUTHORIZING PASSAGE OF CONSENT AGENDA NO. 2016-CA1:**

**WHEREAS**, the Township Committee of the Township of Montville has reviewed the Consent Agenda consisting of various proposed Resolutions; and

**WHEREAS**, none of the Committee Members of the Township of Montville are desirous of removing any Resolutions for individual action from the agenda.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville, County of Morris, that the following Resolutions on the Consent Agenda are hereby approved:

- A. Resolution Open Public Meetings Act – Annual Schedule and Notice of Meetings
- B. Resolution Official Newspapers – The Daily Record & The Citizen

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

- C. Resolution Depositories Township Funds
- D. Resolution Establishing Interest Rates for Payment of Taxes and Water & Sewer Charges
- E. Resolution Duplicate Tax Sale Certificate Charge
- F. Resolution Providing for Fees for Tax Sale Certificate Redemption Calculations
- G. Resolution Providing for Cancellation of Tax Overpayments or Delinquent Amounts Less than \$10
- H. Resolution authorizing investment of idle funds and fund transfers
- I. Resolution to adopt Cash Management Plan - 2016
- J. Resolution Petty Cash Funds
- K. Resolution Morris County Cooperative Pricing Council
- L. Resolution authorizing certain approved State contract vendors
- M. Resolution Faithful Performance Bonds
- N. Resolution authorizing a donation of abandoned bicycles throughout the year to the charitable organization "Pedals for Progress"
- O. Resolution – approval to submit a grant application and execute a grant contract with the NJDOT for the highway safety fund safe corridor grant project

Motion: Gallopo. Second: Conklin. Roll call vote – all yes. Resolution adopted.

**CONSENT AGENDA ITEM A – RESOLUTION OPEN PUBLIC MEETINGS ACT – ANNUAL SCHEDULE AND NOTICE OF MEETINGS:**

**WHEREAS**, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 requires all public bodies covered by said Act at least once each year and within seven (7) days following the Annual Organization or Reorganization Meeting of such body to post and maintain posted throughout the year as set forth in the Act, a Schedule of the Regular Meetings of the public body to be held during the succeeding year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Montville, as follows:

1. The Schedule of Regular Meetings of the Montville Township Committee as set forth in the Schedule annexed hereto be and the same is hereby adopted.
2. The Township Clerk is hereby authorized and directed to prominently post said Schedule in at least one (1) public place reserved for such announcements.
3. Said Schedule shall be mailed, faxed, or e-mailed by the Township Clerk to the following two (2) newspapers:
  - A. The Citizen
  - B. The Daily Record
4. Said Schedule shall be placed on file with the Township Clerk.
5. In the event that the annexed Schedule is hereafter revised, the revised Schedule shall be posted, mailed and filed by the Township Clerk in the manner described hereinabove.
6. Special Meetings may be held as and when necessary with Notice to be given as provided for in the Act and meetings involving urgent matters may be held as provided for in Section 4(b) of the Act. The Township Clerk is hereby directed to prominently post said Notices in at least one (1) public place reserved for such announcements at least forty-eight (48) hours in advance of all meetings.
7. Said Notices shall also be mailed, faxed, or e-mailed to the above newspapers at least forty-eight (48) hours in advance of the meeting.
8. Said Notices shall be placed on file with the Township Clerk.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

9. The Township Clerk shall post a copy of this Resolution.

**MONTVILLE TOWNSHIP COMMITTEE - SCHEDULE OF REGULAR MEETINGS 2016**

Schedule of Regular Meetings: Second and Fourth Tuesdays of each month at 7 p.m. It is the intention of the Governing Body to meet in closed session from 7 p.m. to 8 p.m. The public portion will begin at 8 p.m. unless otherwise specified in a special meeting notice. Meetings are held at the Municipal Building, 195 Changebridge Road, Montville, New Jersey.

<b><u>2016</u></b>	<b><u>2016</u></b>
January 12	July 19
January 26	August 16
February 9	September 13
February 23	September 27
March 8	October 11 – Public portion 6 p.m., closed session following
March 22	October 25
April 12	November 9 - Wednesday
April 26	November 22
May 10	December 13
May 24	December 15 – Special Meeting 6:30 p.m.
June 14	
June 28	

**CONSENT AGENDA ITEM B – RESOLUTION OFFICIAL NEWSPAPER:**

**BE IT RESOLVED**, that the Township Committee designate The Daily Record and The Citizen as the Official Newspapers for the Township of Montville for the year 2016.

**BE IT FURTHER RESOLVED**, that the Township Committee may provide, whenever possible, electronic notice of a meeting of the public body through the Internet to the *TAP into Montville* electronic newspaper.

**CONSENT AGENDA ITEM C – RESOLUTION DEPOSITORIES – TOWNSHIP FUNDS:**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**BE IT RESOLVED**, that Lakeland Bank, Bank of America, Chase Bank, Lincoln Park Savings Bank, Kearny Federal Savings Bank, TD Bank, Atlantic Stewardship Bank, Bank of New York Mellon Trust Company, Wells Fargo and the New Jersey Cash Management Fund be named as Depositories for Township Funds; and

**BE IT FURTHER RESOLVED**, that the following persons shall be authorized to sign the checks: 2016 Mayor, Katie Yanke, Chief Financial Officer, and Gertrude H. Atkinson, Township Clerk or during the absence of the Mayor, the Vice-Chairperson is hereby authorized to sign the checks.

**CONSENT AGENDA ITEM D – RESOLUTION INTEREST RATES FOR THE PAYMENT OF TAXES AND WATER & SEWER CHARGES:**

**BE IT RESOLVED** by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey that the rate of interest to be charged and collected by the Tax Collector, her Department, and the Water & Sewer Department, shall be as follows:

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

1. On all unpaid and delinquent taxes, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00.
2. On all unpaid and delinquent improvement assessments, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency and twelve percent (12%) per annum on any amount in excess of \$1,500.00.
3. On all unpaid delinquent water and sewer charges, the rate of eight percent (8%) per annum on the first \$1,500.00 of the delinquency and twelve percent (12%) per annum on any amount in excess of \$1,500.00.
4. No interest shall be charged on taxes if payment is made within ten (10) calendar days (including the due date) of the date upon which the same becomes payable.
5. A penalty shall be charged in the amount of six percent (6%) on any delinquency in excess of \$10,000.00 that is unpaid prior to the end of the calendar year as authorized by N.J.S.A. 54:4-67.
6. In addition to the above interest and penalties, the holder of a tax sale certificate (municipally held or outside) is entitled, under N.J.S.A.54:5-61, to the following: when the tax title certificate amount shall exceed the sum of \$200.00, the holder of the tax title shall be entitled to collect from the owner or other person having an interest in the lands an additional sum equal to two percent (2%) of the amount so paid for the tax title certificate. When the tax title certificate amount shall exceed the sum of \$5,000.00, such additional sum shall be equal to four percent (4%) of such amount paid; and when the tax title certificate amount exceeds \$10,000.00, such additional sum shall be equal to six percent (6%) of such amount paid.

**CONSENT AGENDA ITEM E – RESOLUTION DUPLICATE TAX SALE CERTIFICATE CHARGE:**

**WHEREAS**, N.J.S.A. 54:5-52.1 sets forth a procedure for the issuance of a replacement Tax Sale Certificate in the event an original Tax Sale Certificate was destroyed or lost; and

**WHEREAS**, this procedure includes a requirement that the Governing Body adopt a Resolution authorizing the issuance of a duplicate Certificate and further requires that an Affidavit be prepared which will need to be reviewed by appropriate Government Officials; and

**WHEREAS**, it is appropriate that the Township's cost in issuing a duplicate Certificate be paid by the party requesting a duplicate Certificate; and

**WHEREAS**, the Township is authorized to charge a fee of \$100.00 for the cost of the preparation of a duplicate Certificate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Montville in the County of Morris and State of New Jersey, that the Tax Collector is authorized to charge a fee of \$100.00 for the purpose of issuing a duplicate Tax Sale Certificate upon the request of the Certificate Holder.

**CONSENT AGENDA ITEM F – RESOLUTION PROVIDING FOR FEES FOR TAX SALE CERTIFICATE REDEMPTION CALCULATIONS:**

**BE IT RESOLVED** by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that the following fees for Tax Sale Certificate redemption calculations shall be charged:

- A. In accordance with N.J.S.A. 54:5-54, the Tax Collector shall provide to any party entitled to redeem a certificate pursuant to this section (N.J.S.A. 54:5-54) two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the Tax Collector there shall be a \$50.00 fee. A request for a redemption calculation shall be made in writing to the Tax Collector.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

B. In accordance with N.J.S.A. 54:5-97.1, the Tax Collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien as required pursuant to N.J.S.A. 54:5-97.1. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice. Neither the Tax Collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A. 54:5-54.

**CONSENT AGENDA ITEM G – RESOLUTION PROVIDING FOR CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00:**

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Montville, County of Morris, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

**CONSENT AGENDA ITEM H – RESOLUTION INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS:**

**WHEREAS**, it is desirable that idle funds be invested in legal investment vehicles at all times, and

**WHEREAS**, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments,

**NOW, THEREFORE, BE IT RESOLVED** by the Committee of the Township of Montville, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, and

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

- 1) To or from Township checking or savings accounts to other Township accounts.
- 2) To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account.

**CONSENT AGENDA ITEM I – RESOLUTION TO ADOPT CASH MANAGEMENT PLAN 2016:**

**WHEREAS**, N.J.S.A. 40A: 5-14 requires that every local unit adopt a Cash Management Plan; and

**WHEREAS**, the primary objectives of the plan are to preserve the safety of Public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville that that the following Cash Management Plan for the Township of Montville be adopted.

**CONSENT AGENDA ITEM J – RESOLUTION PETTY CASH FUNDS:**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund; and

**WHEREAS**, said Petty Cash funds were established by resolution and received approval from the Director of Local Government Services on 5/7/1962 and 1/21/1992, respectively; and

**WHEREAS**, it is the desire of the governing body that said funds be continued;

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

**NOW THEREFORE, BE IT RESOLVED**, that the Director of Finance be authorized to re-establish Funds for Petty Cash for the year 2016 in the amount of \$800.00 with the following Petty Cash Custodians:

Finance - Frances Byrnes-Spray	\$500
Water - Kathleen Codella	\$150
Sewer - Kathleen Codella	\$150
	<u>\$800</u>

**BE IT FURTHER RESOLVED**, that the following change funds continue to be maintained for the year 2016:

Court	\$100
Tax Collector	\$100
Police	\$25
Recreation	\$10
Health Department	\$20
Animal Control	<u>\$20</u>
	\$275

**CONSENT AGENDA ITEM K – RESOLUTION MORRIS COUNTY COOPERATIVE PRICING COUNCIL:**

**WHEREAS**, in the past, the Township of Montville has availed itself of the right to purchase materials, supplies, and equipment under contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury pursuant to N.J.S.A. 40A:11-12 and the Cooperative Pricing Council of the County of Morris; and

**WHEREAS**, it is desirable from time to time to obtain materials, supplies and equipment under Contracts for such materials, supplies and equipment entered into on behalf of the State of New Jersey and the County of Morris by the said Division without the necessity of advertising for bids or in the cases where no bids have been received; and

**WHEREAS**, it is contemplated that it will be necessary or desirable to obtain materials, supplies and equipment under such Contract or Contracts entered into on behalf of the State of New Jersey or the County of Morris by said Division during the year;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Montville, County of Morris and State of New Jersey as follows:

1. That the purchases by the Township of Montville through the several Municipal Departments shall be purchased under a Contract or Contracts for such materials, supplies or equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury and the Cooperative Pricing Council of the County of Morris in those cases where it is desirable and in the best interest of the Township of Montville and in those cases where bids have been sought by advertisement therefore and no bids were received.

2. That a copy of this Resolution be forwarded to the Township Administrator, all Department Heads of the Township of Montville, Municipal Auditor and any other party of interest.

**CONSENT AGENDA ITEM L – RESOLUTION AUTHORIZING CERTAIN APPROVED STATE CONTRACT VENDORS:**

**WHEREAS**, the Township of Montville, pursuant to N.J.S.A. 40A: 11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Township of Montville has the need on a timely basis to purchase goods or services utilizing State contracts; and

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

**WHEREAS**, the Township of Montville intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Montville authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the governing body of the Township of Montville pursuant to N.J.A.C 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Township of Montville and the Referenced State Contract Vendors shall be from January 1, 2016 to December 31, 2016.

Resolution and referenced State Contract Vendors are on file in the Township Clerk's office.

**CONSENT AGENDA ITEM M – RESOLUTION FAITHFUL PERFORMANCE BONDS:**

**BE IT RESOLVED**, that the following Employees of the Township shall be covered by individual Faithful Performance Bonds for the year 2016:

Tax Collector and Tax Searcher  
Treasurer  
Account Clerk, Tax Office  
Supervisor, Water & Sewer Billing & Collection  
Municipal Court Judge - (Magistrate)  
Court Administrator  
Deputy Court Administrator

**BE IT FURTHER RESOLVED**, that all other Employees and Officials handling or responsible for money or Township property be covered by a Public Employees Faithful Performance Blanket Position Bond.

**CONSENT AGENDA ITEM N - RESOLUTION AUTHORIZING A DONATION OF ABANDONED BICYCLES THROUGHOUT THE YEAR TO THE CHARITABLE ORGANIZATION "PEDALS FOR PROGRESS":**

**WHEREAS**, the Township of Montville periodically comes into possession of abandoned bicycles; and

**WHEREAS**, if no one comes forward to claim these bicycles they are deemed by law to be "abandoned" and must be disposed of by the Township; and

**WHEREAS**, the cost to auction the abandoned bicycles would exceed the amount received at auction; and

**WHEREAS**, the Township Committee finds that it is in the public interest to donate the abandoned bicycles to the organization "Pedals for Progress" which is a not for profit charitable organization recognized by the Internal Revenue Service which repairs and utilizes the bicycles for charitable purposes.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Montville that the Police Department is hereby authorized to effectuate the donation of any abandoned bicycles which lawfully come into the possession of the Township of Montville. The donation shall be made to the organization "Pedals for Progress." This authorization shall apply until further notice.

**CONSENT AGENDA ITEM O – RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NJDOT FOR THE HIGHWAY SAFETY FUND SAFE CORRIDOR GRANT PROJECT:**

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Montville formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Police Department and Clerk are hereby authorized to submit an electronic grant application identified as HSF-2015-Montville Township-00041 to the New Jersey Department of Transportation on behalf of the Township of Montville.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Montville and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**NO. 11 – RESOLUTION PROVIDING FOR TEMPORARY APPROPRIATIONS FOR OPERATING PURPOSES 2016:**

**WHEREAS**, 40A:4-19 Local Budget Act provides that (where any Contracts, Commitments or payments are to be made prior to the final adoption of the 2016 Budget) Temporary Appropriations be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this Resolution is within the first thirty (30) days of 2016; and

**WHEREAS**, the total Appropriations in the 2015 Budget, less Appropriations made for Capital Improvement Fund, Debt Service and Relief of the Poor (Public Assistance) are as follows:

<b>GENERAL</b>	<b>\$23,725,598</b>
<b>WATER</b>	<b>\$ 1,829,411</b>
<b>SEWER</b>	<b>\$ 3,002,189</b>

**WHEREAS**, 26.25% of the total Appropriations in the 2015 Budget, less Appropriations for Capital Improvement Fund, Debt Service and Relief of the Poor (Public Assistance) is as follows:

<b>GENERAL</b>	<b>\$6,227,970</b>
<b>WATER</b>	<b>\$ 480,220</b>
<b>SEWER</b>	<b>\$ 788,075</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Montville in the County of Morris that the Appropriations be made and that a certified copy of this Resolution be forwarded to the Chief Financial Officer for the records.

Motion: Conklin. Second: Cooney. Roll call vote – all yes. Resolution adopted.

**NO. 12 – RESOLUTION TO PROVIDE FOR 2016 DEBT SERVICE:**

**WHEREAS**, N.J. 40a-19 provides the authority for appropriating in a Temporary Resolution the permanent Debt Service requirements for the coming fiscal year providing that such Resolution is not made earlier than December 20<sup>th</sup> of the year preceding the beginning of the fiscal year; and

**WHEREAS**, the Date of this Resolution is subsequent to December 19, 2015; and

**WHEREAS**, principal and interest will be due on various dates from January 1, 2016 to December 31, 2016 inclusive on Sundry Bonds and Notes issued and outstanding.

**NOW, THEREFORE, BE IT RESOLVED**, that the following appropriations be made to cover the period from January 1, 2016 to December 31, 2016, inclusive.

**DEBT SERVICE-TOWNSHIP OF MONTVILLE-2016**

Payment of Bonds	\$3,345,000
Interest on Bonds	\$ 798,888
Interest on Notes	\$ 43,604
Payment of Bond Anticipation Notes	\$ 240,000
Payment of Loans:	

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

Green Acres	\$ 37,124
NJEIT	\$ 135,066
	<b>\$4,599,682</b>

**DEBT SERVICE-TOWNSHIP OF MONTVILLE WATER UTILITY-2016**

Payment of Bonds	\$385,000
Interest on Bonds	\$ 96,475
Interest on Notes	\$ 7,753
Payment of Bond Anticipation Notes	<u>\$110,000</u>
	<b>\$599,228</b>

**DEBT SERVICE-TOWNSHIP OF MONTVILLE SEWER UTILITY-2016**

Payment of Bonds	\$655,000
Interest on Bonds	\$190,544
Interest on Notes	\$ 5,098
Payment of Bond Anticipation Notes	\$ 55,000
Payment of Loans:	
NJEIT	<u>\$112,841</u>
	<b>\$1,018,483</b>

Motion: Cooney. Second: Nielson. Roll call vote – all yes. Resolution adopted.

**NO. 13 – RESOLUTION AUTHORIZING TOWNSHIP COMMITTEE APPOINTMENTS TO BOARDS AND COMMISSIONS:** The Township Committee liaison for each board or commission read the names of the applicants being reappointed or appointed.

RESOLVED, that the Township Committee make the following Board and Commission appointments:

**BOARD OF ADJUSTMENT:**

Richard Moore – 4 year term  
Shelly Lawrence, Alternate #1 – 2 year term  
Township Committee Liaison – Frank Cooney; Richard D. Conklin, Alternate

**BOARD OF HEALTH:**

Ronald H. Belmont, Sr. – 3 year term  
Vacancy – 3 year term  
Township Committee Liaison – Deb Nielson; Richard D. Conklin, Alternate

**DESIGN REVIEW COMMITTEE:**

Michael Kopas – 1 year term  
Brian Morgan – 1 year term  
Joseph H. Nadler – 1 year term  
Alexander J. Nesterok – 1 year term  
Thomas L. Burns – 1 year term  
Anthony Garrett – 1 year term  
Lawrence Oberman – 1 year term  
Township Committee Liaison – Frank Cooney; Deb Nielson, Alternate

**DOG PARK ADVISORY COMMITTEE:**

Jean Bader – 1 year term  
Robert Bear – 1 year term  
Dolores Eckert-Cook – 1 year term  
Dolores Healey – 1 year term

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

Joan Honig – 1 year term  
Letitia Huffstutler – 1 year term  
Renee McCue – 1 year term  
Sandra Spinelli – 1 year term  
Pamela Weinstein – 1 year term  
Township Liaisons – Administrator/Assistant Administrator, Health Officer  
Township Committee Liaison – Frank Cooney, Deb Nielson, Alternate

**DRUG AWARENESS-MUNICIPAL ALLIANCE COUNCIL:**

Julie Scialla - 3 year term  
Jeff Matias - 3 year term  
Keri Spitz - 3 year term  
David Peterson – Police Liaison – 1 year term  
Nancy Mertz - Social Services Liaison – 1 year term  
Township Committee Liaison – Deb Nielson; Frank Cooney, Alternate

**ECONOMIC DEVELOPMENT COMMITTEE:**

Douglas Cooper – 3 year term  
Laura Hingle – 3 year term  
Margaret Miller-Sanders, Chamber of Commerce Liaison - 1 year term  
Steve Samitt, Alternate #1 – 2 year term  
Vacancy, Alternate #2 – unexpired 2 year term ending 12/31/16  
Township Committee Liaison – Jim Sandham; Scott Gallopo, Alternate

**ENVIRONMENTAL COMMISSION:**

Michele Caron – 3 year term  
Andrew Pappachen – 3 year term  
Lawrence D. Kornreich, Planning Board Liaison - 1 year term  
Pam Misiewicz, Alternate #2 – 2 year term  
Township Committee Liaison – Richard D. Conklin; Deb Nielson, Alternate

**HISTORIC PRESERVATION REVIEW COMMISSION:**

Meta Janowitz – 4 year term  
Daniel Grant – 4 year term  
Richard Cook, Alternate #1 – 2 year term  
Joan Conway, Alternate #2 – unexpired 2 year term ending 12/31/16  
Township Committee Liaison – Richard D. Conklin; Frank Cooney, Alternate

**HOUSING COMMITTEE:**

Ralph Avallone, Sr. – 3 year term  
Carol Ann Soroko – 3 year term  
Vacancy – 3 year term  
Township Committee Liaison – Deb Nielson; Scott Gallopo, Alternate

**LIBRARY BOARD OF TRUSTEES:**

Mayor - 1 year term  
Dr. Rene Rovtar, Superintendent of Schools - 1 year term  
Dr. Casey Shorter & David Tubbs, Alternates to Superintendent of Schools - 1 year term  
Alternate to the Mayor – Scott Gallopo

**MAYOR'S APPOINTMENTS TO THE LIBRARY BOARD OF TRUSTEES:**

Jane V. Hines – 5 year term

**LONG TERM FINANCIAL PLANNING COMMITTEE:**

Douglas Cooper – 1 year term  
Adam Semer – 1 year term  
Tejal Bhatt – 1 year term

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

Catalina Laronne – 1 year term  
Barry Braverman, Chamber of Commerce Liaison – 1 year term  
Four vacancies – 1 year terms  
Township Liaison – Victor Canning  
Township Committee Liaison – Scott Gallopo, Deb Nielson, Alternate

**OPEN SPACE COMMITTEE:**

Conrad Hahn – 1 year term  
Robert Purnell – 1 year term  
Daniel Pagano – 1 year term  
Robert Hasenohr – 1 year term  
John Misiewicz – 1 year term  
Corlas Ann Lorino – 1 year term  
Two vacancies – 1 year terms  
Township Liaison – June Hercek  
Township Committee Liaison – Frank Cooney, Deb Nielson, Alternate

**PLANNING BOARD:**

Mayor – 1 year term  
Richard D. Conklin, Township Committee - 1 year term

**MAYOR'S APPOINTMENTS TO THE PLANNING BOARD:**

Arthur Maggio - 4 year term  
John Visco – 4 year term  
Lawrence D. Kornreich, Environmental Commission liaison - 1 year term  
Richard Cook, Alternate #2 – 2 year term

**RECREATION COMMISSION:**

Deane M. Driscoll - 5 year term  
Michael Perretta, Alternate #2 – 2 year term  
Township Committee Liaison – Scott Gallopo; Jim Sandham, Alternate

**RESIDENTS WITH DISABILITIES ADVISORY COMMITTEE:**

Sharon Buys - 3 year term  
Rosanne Dawer - 3 year term  
Dorie Berman – 3 year term  
Pat Gesualdo, Alternate #1 – 3 year term  
Christine Horvath, Alternate #2 – unexpired 3 year term ending 12/31/16  
Township Committee Liaison – Frank Cooney; Scott Gallopo, Alternate

**TECHNOLOGY COMMITTEE:**

Jeff Rose – 1 year term  
Jack Kroll – 1 year term  
Robert Lefkowitz – 1 year term  
Eugene Fucetola – 1 year term  
David Honig – 1 year term  
Dennis M. Meyers – 1 year term  
Board of Education liaison – Austin Thomsen  
Township liaison – Bob Perkins  
Township Committee Liaison – Scott Gallopo; Richard D. Conklin, Alternate

**TREE REMOVAL PERMIT APPEALS BOARD: Annual Appointments.**

Steve Olson, Ivan Bader, Mark Mantyla, Environmental Commission Liaison

Motion: Nielson. Second: Gallopo. Roll call vote – all yes. Resolution adopted.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

**NO. 14 – RESOLUTIONS APPOINTING REPRESENTATIVES:**

BE IT RESOLVED, that the following representatives be appointed for the year 2016:  
North Jersey Municipal Employee Benefits Fund – Katie Yanke.  
Board of Education – Representative of Township Committee – Mayor and Deborah Nielson.  
Morris County League of Municipalities – Mayor and Victor Canning.  
Morris County Community Development – Mayor, June Hercek, Victor Canning.  
New Jersey Sustainable Energy Meeting (SEM) – June Hercek and Victor Canning.  
Personnel Subcommittee – Mayor and Richard D. Conklin  
Rockaway River Watershed Cabinet – Richard D. Conklin, Cliff Seipel.

**RESOLUTION APPOINTING VICTOR CANNING AS REPRESENTATIVE OF THE TOWNSHIP OF MONTVILLE TO THE MORRIS COUNTY JOINT INSURANCE FUND AND THE MUNICIPAL EXCESS LIABILITY FUND:**

**WHEREAS**, the Township of Montville is a member of the Morris County Joint Insurance Fund and the Municipal Excess Liability Fund; and

**WHEREAS**, the Township Committee of the Township of Montville must appoint an individual as the representative of the Township of Montville to the Joint Insurance Fund and the Municipal Excess Liability Fund;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montville, in the County of Morris and State of New Jersey, that Victor Canning is hereby appointed as the representative of the Township of Montville to the Morris County Joint Insurance Fund and the Municipal Excess Liability Fund and that June Hercek is hereby appointed as the alternate to Victor Canning as representative of the Township of Montville to the Morris County Joint Insurance Fund and the Municipal Excess Liability Fund.

Motion: Gallopo. Second: Conklin. Roll call vote – all yes. Resolution adopted.

God Bless America sung by David Champion of the Montville Township High School of Rock. Committeewoman Nielson also announced that David is an Eagle Scout. That is an honor.

**TOWNSHIP COMMITTEE COMMENTS:**

Committeeman Conklin congratulated Frank and welcomed him to the Township Committee. He congratulated Jim and stated I look forward to your leadership and a productive 2016. Scott, thank you for your leadership in 2015. I would also like to thank Don Kostka for his six years of service. I thank my colleagues for giving me the honor of serving as Deputy Mayor in 2016. Thank you to all the volunteers, board members, and employees for their service. Happy New Year.

Committeewoman Nielson welcomed Frank, our newest Township Committee member. We look forward to serving our community. Please reach out to us with any concerns, questions, and/or praises! We are here to serve and work together with each other and with you.

Committeeman Gallopo welcomed Frank to the Committee. I know he has a lot of energy and good ideas. I look forward to a very productive 2016. We have a lot on our plate. There is a lot of planning that needs to be done for the 150<sup>th</sup> Anniversary of the Township for 2017. There will be some budget and planning related items also that the Mayor mentioned in his speech tonight. I am fully confident that this committee will be able to take those challenges on, and I look forward to a very productive 2016. Congratulations again to Rich Conklin for being appointed Deputy Mayor and to Jim Sandham for being appointed Mayor for 2016.

Committeeman Cooney stated he looks forward to working with everyone. Happy New Year to everyone, and thank you for coming out.

Benediction – Rabbi Mark Finkel, Pine Brook Jewish Center.

**MONTVILLE TOWNSHIP COMMITTEE  
REORGANIZATION MEETING MINUTES—January 3, 2016**

**RESOLUTION NO. CES-16-01-03 PROVIDING FOR EXECUTIVE SESSION TO DISCUSS MATTERS AS PERMITTED PURSUANT TO NJSA 10:4-12, SUBSECTIONS:**

[ X ] (g) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege: Peterson.

Motion: Gallopo. Second: Nielson. All in favor. Resolution adopted.

At 6:30 p.m. – Closed Session. At 6:35 p.m. – Public Session.

Meeting adjourned at 6:35 p.m. Motion: Nielson. Second: Gallopo. All in favor. Motion approved.

Respectfully submitted,

---

Gertrude H. Atkinson, Township Clerk

Approved February 23, 2016  
Montville Township Committee

---

James Sandham, Jr., Mayor