

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
MONTHLY ACTIVITIES REPORT  
December 2019**

**ADMINISTRATIVE DIVISION**

<b>VITAL STATISTICS</b>	<b>Month</b>	<b>YTD</b>
Births	-	3
Burial Permits	-	1
Deaths to Montville residents	22	168
Deaths recorded in Montville	6	78
Certified copies – Birth	-	6
Certified copies – Death	-	43
Certified copies – Marriage	22	142
Certified copies – Domestic Partnership	-	-
Certified copies – Civil Union	-	-
Marriage license applications	8	54
Marriage licenses issued	24	76
Marriages recorded in Montville	4	46
Domestic Partnership applications	-	-
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
<b>DIAL-A-RIDE</b>		
Calls taken	227	3112
Riders	178	2595
Trips	108	1695
<b>INQUIRIES / COMPLAINTS</b>	75	1026

<b>LICENSES / PERMITS / FEES</b>	<b>Month</b>	<b>YTD</b>
Body Art License	1	1
Cat License	6	274
Potentially Dangerous Dog License	-	-
Dog License	260	2095
Dog Park Tag	-	142
Dog Park Fob	1	58
Farmers Market License	-	-
Kennel / Pet Shop License	-	3
Massage Facility License	-	1
Recreational Bathing Facility Permit	-	8
Retail Food Establishment License	-	115
Retail Food Establishment Plan Review	1	2
Septic Installer Permit	10	31
Septic License to Operate (owners)	-	5
Septic Pumper License	9	16
Septic Pumper Permit Book	1	10
Septic System Permit – New System	-	2
Septic System Permit – Repair System	-	6
Septic System Permit – Alter System	1	15
Septic System Plan Review	-	12
Septic System Soil Profile Witnessing	-	14
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	-	-

**COMPLAINTS/INVESTIGATIONS**

<b>TYPE</b>	<b>NAME/LOCATION</b>	<b>ACTION/RATING</b>	<b>NOTES</b>				
Retail Food	Jersey Smores Co.	Satisfactory					
			<table border="1" style="float: right;"> <tr> <td><b>Month</b></td> <td><b>1</b></td> <td><b>YTD</b></td> <td><b>15</b></td> </tr> </table>	<b>Month</b>	<b>1</b>	<b>YTD</b>	<b>15</b>
<b>Month</b>	<b>1</b>	<b>YTD</b>	<b>15</b>				

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**ADMINISTRATIVE DIVISION, continued**

**Additional Health Officer Activities, ctd:**

Training: League of Municipalities annual conference

Meetings: Department Head meeting  
Animal Control Officer shelter status update meeting (6 total –3 at HD, 3 at Shelter)  
NJ Healthy Communities Network meeting  
Morris Regional Health Officers Association annual meeting  
Board of Health meeting  
Meeting with Jennifer Dixon regarding upcoming Township website changes  
Budget meeting with Administration

Other: Daily monitoring of:  
LeadTrax (elevated blood lead level cases)  
NJ EDRS (Electronic Death Registration System)  
NJ HAN (Health Alert Network)  
NJ VIP (Vital Information Platform [births and fetal deaths])  
Reviewed previous monthly attendance  
Reviewed previous monthly deposits  
Reviewed monthly reports from all divisions  
Prepared condensed monthly report for Board of Health

**Health Officer Plan Reviews:**

WSP-PMISC-19-47 – Approved  
Cerreto Athletics, LLC dba F45, 6 Route 46 West, Pine Brook  
New tenant: circuit fitness studio

WSP-PMISC-19-48 – Approved  
Boonton Cabinet Plus Inc., 9 Main Road, Suite 200, Montville  
New tenant: kitchen cabinet showroom/sales

WSP-PMISC-19-50 – Approved  
CV Cosmetology, 328 Changebridge Road, Pine Brook  
New tenant: cosmetology classrooms and office/storage space

WSP-PMISC-19-51 – Approved  
Montville Financial Group LLC, 350 Main Road, Montville  
New tenant: office space for financial consulting business

PSPP/F/PSOIL 19-10 – Approved  
Montville Urban Renewal (Avalon Bay), 85 Bloomfield Avenue, Pine Brook  
Housing complex

PSPP/F/PSOIL 19-13 – Approved  
Changebridge Urban Renewal (Millcreek), 340 Changebridge Road, Montville  
Housing complex

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**ENVIRONMENTAL DIVISION – INSPECTIONS**

<b>ENVIRONMENTAL DIVISION – INSPECTIONS</b>				<b>Month</b>	<b>YTD</b>
<b>Body Art</b>				1	3
Two Headed Dog Tattoo	Re-inspection	Satisfactory			
<b>Junkyard</b>				-	5
n/a					
<b>Kennels/Animal Facilities/Pet Shops</b>				1	4
Bjorn Lass Kennel	Inspection	Condition	Temperature in kennels < 55°F		
<b>Massage</b>				-	4
n/a					
<b>Other</b>				1	1
Knights Inn	Inspection	Satisfactory	Required by Clerk for renewal of annual Tourist Permit		
<b>Public Recreational Bathing</b>				-	43
n/a					
<b>Retail Food</b>				5	172
Tuscany Villa Ristorante	Inspection	Satisfactory			
Montville High School	Inspection	Satisfactory			
Montville Bagels	Re-inspection #3	Conditional	Drain flies, dumpster. NOV issued. Next – summons		
Cedar Hill Elementary	Inspection	Satisfactory			
Kidden Around (party room)	Pre-operational	Satisfactory	Approved to open		
<b>Septic</b>				3	74
102 Taylortown Road	Inspection	Approved	Final grading/seed/hay		
48 Taylortown Road	Inspection	Approved	Final grading/seed/hay		
72 Stony Brook Road	Inspection	Approved	Repair of distribution box		
<b>Well</b>				-	-
<b>ALL INSPECTIONS</b>				<b>11</b>	<b>306</b>

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
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**COMPLAINTS / INVESTIGATIONS**

				Month	YTD
<b>Air Pollution</b>				-	1
n/a					
<b>Animal</b>				4	32
11 Quarry Mountain Lane	Bat	NJDOH test	Bat captured in house. Tested negative for rabies.		
13 Pepper Road	Cat bitten	Quarantine	Bite of unknown origin. Rabies vaccination of cat not up to date. Booster given. 6 month home quarantine of cat.		
35 Douglas Drive	Dog bite	Quarantine	Dog bit owner. 10 day home quarantine.		
66 Jacksonville Road	Dog bite	Quarantine	Dog bit owner. 10 day home quarantine.		
<b>Body Art</b>				-	-
n/a					
<b>Environmental</b>				-	2
n/a					
<b>Food-borne Illness</b>				-	-
n/a					
<b>Insects</b>				-	3
n/a					
<b>Litter</b>				-	-
n/a					
<b>Nail Salon</b>				-	1
n/a					
<b>Noise</b>				-	3
n/a					
<b>Odor</b>				-	1
n/a					
<b>Other</b>				1	3
13 Turkey Hill Road	Dumped soil	Inspection	Soil is for grading – referred to Engineering Dept.		
<b>Retail Food</b>				-	1
n/a					
<b>Rodents</b>				-	6
n/a					
<b>Septic/Sewage</b>				1	1
28A Taylortown Rd	Pumping license	NOV	Unregistered pumping company. Town permit obtained		
<b>Solid Waste</b>				-	2
n/a					
<b>Water Pollution</b>				-	3
n/a					
<b>Well</b>				-	-
n/a					
<b>ALL COMPLAINT INVESTIGATIONS</b>				<b>6</b>	<b>59</b>

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
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ENVIRONMENTAL DIVISION - Continued**

**Document reviews (applications, reports, files):**

	Month	YTD
Massage therapist practitioner	-	2
PWTA reports	7	44
PWTA – action required	4	21
OPRA requests	4	94
Septic license to operate issued/renewed	1	178
Septic realty transfer inspection reports	1	14
File reviews	9	230
<b>TOTALS</b>	<b>26</b>	<b>583</b>

**Enforcement Actions:**

	Month	YTD
Warning	-	1
Notice of Violation	-	4
Summons	-	1
Court cases held	-	2
<b>TOTALS</b>	<b>-</b>	<b>8</b>

**Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:**

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	2
WSP – Massage	1	1
WSP – Nail Salon	-	4
WSP – Other	-	4
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	-	7
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	2
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	-	8
Other – Septic As-Builts	-	1
Other – Well	-	-
Health Officer – Site Plans	2	7
Health Officer – Waiver of Site Plans	4	34
<b>TOTALS</b>	<b>7</b>	<b>70</b>

WSP-PMISC 19-39 – Approved  
Kidden Around  
2 Changebridge Road East, Unit F-1, Montville  
New tenant – Retail Food: children's party facility  
Pending retail food area plans

WSP-PMISC 19-44 – Approved  
Planted Eats  
9 Main Road, Montville  
New tenant – Restaurant

WSP-PMISC 19-44 – Pending  
Pinebrook Therapy Inc.  
101 Route 46 East, Bldg 14, Unit 123, Pine Brook  
New tenant – Massage establishment

**Additional Activities:**

Training: Lead Inspector/Risk Assessor refresher course (Matt)

Meetings: Previous month REHS activity report review with Health Officer

Other: Prepared monthly activity report  
Updated LEHR data spreadsheet with monthly data  
Continued review of septic 3-year Licenses to Operate, sent letters to those who need to renew

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**NURSING DIVISION**

**MATERNAL / CHILD HEALTH – Child Health Conf. / Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	5
CHC - Preschool (1-4 years)	Health Department	1	7
CHC - School-age (5-19 years)	Health Department	2	23
		<b>3</b>	<b>35</b>

**ADULT HEALTH – Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	70
Cardiovascular/BP	Health Department	1	79
Cardiovascular/BP	Senior House	-	82
Colorectal Screening (at SMAC)	Health Department	-	4
Diabetes Screening (at SMAC)	Health Department	-	55
Female Cancer Screening	Health Department	-	7
Flu shots	Health Department	1	95
Podiatry Screening (during SMAC)	Health Department	-	16
Pulmonary Screening (during SMAC)	Health Department	-	29
Skin Cancer Screening (during SMAC)	Health Department	-	31
SMAC (blood test)	Health Department	-	58
Stroke/Thyroid Screening	Health Department	-	44
Wellness checks	Resident's home	-	1
		<b>2</b>	<b>571</b>

**FLU SHOTS**

TYPE	Month	Year to Date
Quadrivalent	1	40
Fluzone High Dose	-	55
	<b>1</b>	<b>95</b>

**NON-PUBLIC SCHOOLS - Clinics / Screenings / Education**

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	6
Dental Clinic (assistance)	-	-	6
Hearing	-	-	191
Lice	-	-	16
Scoliosis	-	-	100
Tuberculosis	-	-	2
Vision	Apple Montessori – 88	88	247
Health Records Check	-	-	411
		<b>88</b>	<b>979</b>

**NON-PUBLIC SCHOOLS - Audits**

TYPE	Month	Year to Date
Non-Public School	-	25
Public School	1	17
	<b>1</b>	<b>42</b>

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**NURSING DIVISION, continued**

**COMMUNICABLE DISEASES**

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	1	2	-	1	-	1
Babesiosis	-	1	-	1	-	-
Borrelia Miyamotoi	-	1	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	2	-	2	-	2
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	1	-	1	-	1
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	1	3	-	2	-	1
Foodborne Illness	-	1	-	1	-	1
Giardia	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	1	-	1	-	1
Hepatitis B	-	3	-	4	-	1
Hepatitis C	-	7	-	5	-	1
Influenza A	-	-	-	-	-	-
Influenza A-H3	-	-	-	-	-	-
Influenza B	-	-	-	-	-	-
Legionellosis	-	1	-	1	-	1
Lyme	4	67	5	53	-	16
Malaria	-	-	-	-	-	-
Measles	-	1	-	1	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	6	-	6	-	1
Salmonellosis	-	2	-	2	-	2
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	-	-	-	-	-	-
Spotted Fever Group (Rickettsiae)	-	4	1	4	-	-
Strep. Pneumoniae (invasive)	-	1	-	1	-	1
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	2	-	2	-	2
Tularemia	-	3	-	3	-	-
Varicella (chickenpox)	-	2	-	3	-	-
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
<b>TOTALS</b>	<b>6</b>	<b>112</b>	<b>6</b>	<b>95</b>	<b>-</b>	<b>33</b>

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**NURSING DIVISION, continued**

**Additional Activities:**

Training: "CDC response to E-cigarette/vaping-associated lung disease (EVALI)" (webinar) – CDC  
"E-cigarettes and Evolving Challenges for Public Health" – (webinar) – Rutgers  
"Travel Vaccines Update" (webinar) – (webinar) – Natl. Foundation for Infectious Diseases

Meetings: n/a

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS  
Prepared monthly report  
Child Health Conferences scheduled for following month  
Updated Township website with changes to screening/clinic dates  
Picked up VFC vaccines for Child Health Clinic from Lincoln Park Health Department  
Gastro-intestinal illness at Chelsea – support NJDOH case management with site visits and guidance



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**ANIMAL CONTROL DIVISION**

**ANIMAL SHELTER**

TOWN	ANIMAL	Live Animals In		DISPOSITION	Animals Out	
		Month	YTD		Month	YTD
Boonton Twp	Dog	-	4	-		5
	Cat	1	25	1 adopted, 1 EBV	2	25
	Wildlife	-	9	1 EBV	-	10
	Other	-	2	-	-	2
Lincoln Park	Dog	-	11	-	-	10
	Cat	-	5	1 adopted	1	8
	Wildlife	-	8	-	-	8
	Other	-	-	-	-	1
Montville	Dog	5	35	5 RTO	5	34
	Cat	4	64	2 adopted, 2 RTO, 1 fostered, 1 DIS	6	71
	Wildlife	3	53	2 RTW, 1 DIS	3	48
	Other	-	4	-	-	4
Morristown	Dog	3	7	2 RTO	2	6
	Cat	-	5	-	-	5
	Wildlife	-	-	-	-	-
	Other	-	1	-	-	1
Mountain Lakes	Dog	2	6	2 RTO	2	7
	Cat	-	8	-	-	9
	Wildlife	1	10	1 EBV	1	7
	Other	-	3	-	-	3
West Caldwell	Dog	-	1	-	-	1
	Cat	-	4	1 adopted	1	5
	Wildlife	1	21	1 EBV	1	21
	Other	-	-	-	-	-
<b>TOTALS</b>		<b>20</b>	<b>286</b>		<b>24</b>	<b>291</b>

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	72	1713
Inquiries that resulted in investigation or other further action	14	420
Enforcement – Warnings	-	-
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	73
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	1	28
Positive rabies specimens results	-	1

**Additional Activities:**

Meetings: Status update with Health Officer (6 total –3 at HD, 3 at Shelter)  
Meeting with weekend shelter worker and Health Officer  
Meeting with ACO and Administration regarding upcoming Shelter/ACO service contract renewals

Other: Transport animals as needed to and from vet's office  
Oversee shelter operations (cleaning, adoptions, volunteers, etc.)