

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
MONTHLY ACTIVITIES REPORT
May 2020**

ADMINISTRATIVE DIVISION

VITAL STATISTICS	Month	YTD
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	11	90
Deaths recorded in Montville	8	55
Certified copies – Birth	-	-
Certified copies – Death	-	22
Certified copies – Marriage	8	55
Certified copies – Domestic Partnership	-	-
Certified copies – Civil Union	-	-
Marriage license applications	7	14
Marriage licenses issued	6	16
Marriages recorded in Montville	5	12
Domestic Partnership applications	-	-
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
DIAL-A-RIDE		
Calls taken	51	744
Riders	37	552
Trips	42	418
Meals on Wheels delivery trips	16	33
INQUIRIES / COMPLAINTS	15	255

LICENSES / PERMITS / FEES	Month	YTD
Body Art License	-	-
Cat License	-	10
Potentially Dangerous Dog License	-	-
Dog License	11	1468
Dog Park Tag	9	62
Dog Park Fob	-	15
Farmers Market License	-	-
Kennel / Pet Shop License	1	1
Massage Facility License	-	-
Recreational Bathing Facility Permit	4	4
Retail Food Establishment License	-	4
Retail Food Establishment Plan Review	-	1
Septic Installer Permit	-	8
Septic License to Operate (owners)	1	1
Septic Pumper License	-	5
Septic Pumper Permit Book	-	-
Septic System Permit – New System	-	-
Septic System Permit – Repair System	3	8
Septic System Permit – Alter System	-	3
Septic System Plan Review	1	4
Septic System Soil Profile Witnessing	1	3
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	-	-

COMPLAINTS/INVESTIGATIONS/INSPECTIONS – HEALTH OFFICER

TYPE	NAME/LOCATION	ACTION/RATING	NOTES
n/a			
		Month	0
		YTD	0

Additional Health Officer Activities

Training: Integrated Tick Management (webinar) – NEHA

Other: Daily monitoring of:
 LeadTrax (elevated blood lead level cases)
 NJ EDRS (Electronic Death Registration System)
 NJ HAN (Health Alert Network)
 NJ VIP (Vital Information Platform - [births and fetal deaths])
 Circulated advertisement to replace weekend kennel assistant

Meetings: Animal Control Officer shelter status update meeting (4 total – via phone)
 Chilton Health Advisory Committee (conference call) – weekly (4)
 NJDOH (conference call) (daily starting 3/18) with Health Officers throughout the state (21)
 MC Health Officers (conference call) – Morris County Health Officers (1)

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ADMINISTRATIVE DIVISION, continued

Additional Health Officer Activities, ctd:

COVID-19: Daily monitoring of CDRSS for cases
Twice-weekly updates to Board of Health with activities and number of cases
Daily phone conference call with NJDOH for Health Officers throughout the state
Updated daily case investigation tracking spreadsheet
Updated daily case name/address document for Police Department's CAD system
Updated daily table and charts for website and Board of Health updates
Daily update of COVID case information, news items, and updates on HD COVID page
Provided guidance for residents, physicians, schools, child care facilities, retail food establishments, long-term care facilities, group home facilities, faith leaders, housing complexes, public recreational bathing facilities, kennel and other animal facilities, and other businesses and various residents.
Provided guidance for OEM, Police Department, Fire Department, First Aid Squad, Animal Shelter, DPW, Library, Recreation, and other Township departments.
Assisted nurses with contact tracing and case investigation
Received, organized, and dispensed PPE as needed to Township staff/first responders.
Purchased additional reusable face masks for Township employees (2 per employee)
Provided guidance to long-term care facilities in filling out revised online daily case survey for NJDOH

Health Officer Plan Reviews:

n/a

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ENVIRONMENTAL DIVISION – INSPECTIONS				Month	YTD
Body Art				-	-
n/a					
Junkyard				-	-
n/a					
Kennels/Animal Facilities/Pet Shops				-	4
n/a					
Massage				-	-
n/a					
Other				0	3
n/a					
Public Recreational Bathing				2	2
Meadows at Montville	Pre-operational	Conditional	No state COVID guidelines yet – facility can't open		
Lake Valhalla Club	Pre-operational	Conditional	No hot water at hand sinks in restroom		
Retail Food				4	26
Planted Eats	Spot Check	No rating	Dropped off COVID educational materials		
Village Market	Spot Check	No rating	Dropped off COVID educational materials		
7 Scoops	Spot Check	No rating	Dropped off COVID educational materials		
Montville Bagels	Spot Check	No rating	Facility reopened after voluntary temporary closure		
Septic				3	22
89 Taylortown Road	Inspection	Approved	Septic Repair		
33 Boonton Avenue	Inspection	Approved	Septic Repair		
69 Peace Valley Road	Inspection	Witnessed	Engineer inspection of system for certification of septic repair work done previously without permits, inspections, and knowledge of Health Department.		
Well				-	-
n/a					
ALL INSPECTIONS				9	57

Note: Montville Chase has notified our department that they will not be opening their pool for the season due to concerns regarding COVID-19.

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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COMPLAINTS / INVESTIGATIONS

				Month	YTD
Air Pollution				-	-
n/a					
Animal				-	3
n/a					
Body Art				-	-
n/a					
Environmental				-	-
n/a					
Food-borne Illness				-	-
n/a					
Insects				-	-
n/a					
Noise				-	1
n/a					
Odor				-	2
n/a					
Other				1	1
Near 86 River Road	Inspection	Referred	Poison ivy growing along riverbank, in area of River Road near the Board of Education. Township property – referred to DPW, who will hire pesticide company to apply appropriate product to eradicate it.		
Retail Food				-	1
n/a					
Rodents				-	-
n/a					
Septic/Sewage				-	-
n/a					
Solid Waste/Litter/Dumping				2	4
Burlington Coat Factory	Inspection	Resolved	Illegal dumping behind building. Contacted property management. Resolved.		
QuickChek	Inspection	Resolved	Overflowing dumpster behind establishment. Dumpster emptied at time of inspection. Manager of facility stated it had been due to illegal dumping by a contractor.		
Water Pollution				-	-
n/a					
Well				-	-
n/a					
ALL COMPLAINT INVESTIGATIONS				3	12

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION - Continued

Document reviews (applications, reports, files):

	Month	YTD
Massage therapist practitioner	-	-
PWTA reports	2	17
PWTA – action required	1	4
OPRA requests	3	24
Septic license to operate issued/renewed	-	12
Septic realty transfer inspection reports	-	13
File reviews	25	72
TOTALS	31	142

Enforcement Actions:

	Month	YTD
Warning	-	-
Notice of Violation	-	-
Summons	-	2
Court cases held	-	2
TOTALS	0	4

Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	-
WSP – Massage	-	1
WSP – Nail Salon	-	-
WSP – Other	3	3
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	-	1
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	-	-
Other – Septic As-Builts	-	1
Other – Well	-	-
Health Officer – Site Plans	-	-
Health Officer – Waiver of Site Plans	-	8
TOTALS	3	14

WSP PMISC 20-09 – Approved
Service Support Specialties, 6 Mars Court, Montville
Existent tenant – expansion of space

WSP PMISC 20-11 – Approved
Urology Management, 34 Maple Street, Pine Brook
Existing tenant – expansion of space

WSP PMISC 20-16 – Approved
Rev Cycle MD, 150 River Road, Montville
New tenant – medical billing company office space

Additional Activities:

Training: N/A

Meetings: N/A

COVID-19: Assisted nurses by posting notices in envelopes on doors requesting resident to contact HD for those cases that could not be reached by phone
Distributed COVID-19 educational materials to be posted at the limited number of non-essential retail businesses allowed to reopen in a limited fashion by Executive Order (European Chef, Crown Trophy, Omni Services, MJM Shoes).
Spot checks are various businesses throughout the township to ensure compliance with state Executive Orders

Other: Prepared monthly activity report
Updated LEHR data spreadsheet with monthly data

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NURSING DIVISION

MATERNAL / CHILD HEALTH – Child Health Conf. / Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	-	8
CHC - School-age (5-19 years)	Health Department	-	6
		0	14

ADULT HEALTH – Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	-	9
Cardiovascular/BP	Senior House	-	17
Colorectal Screening (at SMAC)	Health Department	-	-
COVID active monitoring – high risk	Resident's home	-	-
COVID active monitoring – med. risk A	Resident's home	-	-
COVID passive monitoring – med. risk B	Resident's home	-	7
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		0	33

FLU SHOTS

TYPE	Month	Year to Date
Quadrivalent	-	4
Fluzone High Dose	-	-
		4

NON-PUBLIC SCHOOLS - Clinics / Screenings / Education

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	2
Dental Clinic (assistance)	-	-	-
Hearing	-	-	2
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	-	-	2
Health Records Check	-	-	10
		0	16

NON-PUBLIC SCHOOLS - Audits

TYPE	Month	Year to Date
Non-Public School	-	11
Public School	-	1
		12

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NURSING DIVISION, continued

COMMUNICABLE DISEASES

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	1	1	-	1	-	-
Babesiosis	-	-	-	-	-	-
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	-	-	-	-	-
COVID-19	96	361	133	351	23	221
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	-	1	-	2	-	-
Foodborne Illness	-	-	-	-	-	-
Giardia	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-
Hepatitis B	-	2	-	-	-	-
Hepatitis C	-	4	-	-	-	-
Influenza A (subtyping not done)	-	5	-	5	-	5
Influenza A – H1N1	-	2	-	2	-	2
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	2	-	2	-	2
Legionellosis	-	-	-	-	-	-
Lyme	9	23	5	8	1	1
Malaria	-	-	-	-	-	-
Measles	1	1	1	1	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	2	-	2	-	-
Salmonellosis	-	-	-	-	-	-
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	-	-	-	-	-	-
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	-	-	-	-	-
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	-	6	2	6	1	2
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
TOTALS	107	411	141	381	25	234

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NURSING DIVISION, continued

Notes on COVID-19 data:

96 new investigations includes:

23 confirmed cases
47 pending cases that were lab-confirmed negatives (this number tentative, pending ongoing review)
3 pending cases that had results deemed by the lab to be invalid
9 pending cases that were IGG/IGM serology results only
+ 14 cases that turned out upon investigation to belong to a different jurisdiction and were transferred
96

133 closed investigations includes cases that were opened in previous months and closed in May

Additional Activities:

Training: n/a

Meetings: Board of Health meeting (conference call)

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS
Prepared monthly report

COVID19: Conducted contact tracing and case investigation
Provided guidance to long-term care facilities, other businesses, and residents

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ANIMAL CONTROL DIVISION

ANIMAL SHELTER

Town	Animal	Animals In		Disposition							Animals Out		
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD	
Boonton Twp	Dog	-	1	-	-	-	-	-	-	-	-	1	
	Cat	-	-	-	-	-	-	-	-	-	-	4	
	Wildlife	3	3	-	1	-	-	-	1	-	2	2	
	Other	-	-	-	-	-	-	-	-	-	-	-	
	Total	3	4	0	1	0	0	0	0	1	0	2	7
Montville	Dog	-	13	-	-	-	-	-	-	-	-	9	
	Cat	1	6	1	-	-	-	-	-	-	1	28	
	Wildlife	1	8	-	-	-	-	-	-	1	1	8	
	Other	2	2	1	-	-	-	-	-	-	1	1	
	Total	4	29	2	0	0	0	0	0	0	1	3	46
Morristown	Dog	-	-	-	-	-	-	-	-	-	-	3	
	Cat	-	-	-	-	-	-	-	-	-	-	-	
	Wildlife	-	-	-	-	-	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	-	-	-	-	-	
	Total	0	0	0	0	0	0	0	0	0	0	0	3
Mountain Lakes	Dog	-	1	-	-	-	-	-	-	-	-	3	
	Cat	-	-	-	-	-	-	-	-	-	-	-	
	Wildlife	-	4	-	-	-	-	-	-	-	-	4	
	Other	-	-	-	-	-	-	-	-	-	-	-	
	Total	0	5	0	0	0	0	0	0	0	0	0	7
West Caldwell	Dog	-	-	-	-	-	-	-	-	-	-	-	
	Cat	-	-	-	-	-	-	-	-	-	-	-	
	Wildlife	1	5	-	1	-	-	-	-	-	1	5	
	Other	-	-	-	-	-	-	-	-	-	-	-	
	Total	1	5	0	1	0	0	0	0	0	0	1	5
GRAND TOTALS		8	43	2	2	0	0	0	0	0	1	6	68

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

Census of animals in the shelter on last day of the month: 8 dogs, 30 cats, and 1 turtle.

	Month	YTD
Inquiries from public (via phone and in-person)	88	322
Inquiries that resulted in investigation or other further action	22	98
Enforcement – Warnings	-	600
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	-
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	-	3
Specimens tested for rabies with positive results	-	-
Specimens tested for rabies with negative results	-	3

Additional Activities:

Meetings: Status update with Health Officer (3 total – via phone)

Other: Transport animals as needed to and from vet's office
Oversee shelter operations (cleaning, medications, etc.)