

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
MONTHLY ACTIVITIES REPORT  
September 2020**

**ADMINISTRATIVE DIVISION**

<b>VITAL STATISTICS</b>	<b>Month</b>	<b>YTD</b>
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	12	144
Deaths recorded in Montville	8	88
Certified copies – Birth	-	-
Certified copies – Death	3	31
Certified copies – Marriage	14	108
Certified copies – Domestic Partnership	-	1
Certified copies – Civil Union	-	-
Marriage license applications	8	47
Marriage licenses issued	7	50
Marriages recorded in Montville	8	42
Domestic Partnership applications	-	1
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
<b>DIAL-A-RIDE</b>		
Calls taken	135	1193
Riders	102	896
Trips	129	780
Meals on Wheels delivery trips	26	138
<b>INQUIRIES / COMPLAINTS</b>	<b>52</b>	<b>412</b>

<b>LICENSES / PERMITS / FEES</b>	<b>Month</b>	<b>YTD</b>
Body Art License	-	-
Cat License	4	230
Potentially Dangerous Dog License	-	-
Dog License	13	1529
Dog Park Tag	5	83
Dog Park Fob	9	33
Farmers Market License	-	-
Kennel / Pet Shop License	-	4
Massage Facility License	-	-
Recreational Bathing Facility Permit	-	7
Retail Food Establishment License	7	83
Retail Food Establishment Plan Review	-	1
Septic Installer Permit	-	9
Septic License to Operate (owners)	-	1
Septic Pumper License	-	6
Septic Pumper Permit Book	-	3
Septic System Permit – New System	-	-
Septic System Permit – Repair System	1	12
Septic System Permit – Alter System	1	5
Septic System Plan Review	-	9
Septic System Soil Profile Witnessing	1	12
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	1	1

**COMPLAINTS/INVESTIGATIONS/INSPECTIONS – HEALTH OFFICER**

TYPE	NAME/LOCATION	ACTION/RATING	NOTES
n/a			
			<b>Month</b>   <b>0</b>   <b>YTD</b>   <b>0</b>

**Additional Health Officer Activities**

Training: COVID-19: Vaccination Planning and Local Health Departments (webinar) – NJACCHO\*  
 New Jersey School Immunization Requirements: 2020 Update (webinar) – NJIIS\*  
 COVID-19 Vaccination Program Interim Playbook and Planning for Local HDs – NJACCHO

Other: Daily monitoring of:  
 LeadTrax (elevated blood lead level cases)  
 NJ EDRS (Electronic Death Registration System)  
 NJ HAN (Health Alert Network)  
 NJ VIP (Vital Information Platform - [births and fetal deaths])  
 Reviewed deposit sheets and report for previous month  
 Reviewed attendance sheets and report for previous month  
 Reviewed and approved monthly NJDOH\* Dog Licensing report and fees due to state

\*NJACCHO – NJ Association of County and City Health Officials  
 \*NJIIS – NJ Immunization Information System  
 \*NJDOH – NJ Department of Health

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**ADMINISTRATIVE DIVISION, continued**

Meetings: Board of Health meeting  
Animal Control Officer shelter status update meeting (6 total –via phone)  
NJDOH (daily conference call starting 3/18) with Health Officers throughout the state (21)  
NJDOH weekly regional epidemiology conference call (4)  
Morris County Health Officers conference call – Morris County Health Officers (1)  
Morris Regional Public Health Partnership conference call (Webex)  
NJDOH COVID-19 vaccination planning conference call  
NJ Association of County and City Health Officials (NJACCHO) conference call  
Township Committee meeting  
Weekly regional epidemiology conference call  
Monthly REHS activity report meeting

**Additional Health Officer Activities, ctd:**

COVID-19: Daily monitoring of CDRSS\* and CommCare for cases  
Weekly updates to Board of Health on activities and number of cases  
Daily phone conference call with NJDOH for Health Officers throughout the state  
Daily update of case investigation tracking spreadsheet  
Daily update of case name/address document for Police Department's CAD\* system  
Daily update of table and charts for website and Board of Health updates  
Daily update of COVID case information, news items, guidance, and resources on HD COVID page  
Provided guidance for residents, physicians, schools, child care facilities, retail food establishments, long-term care facilities, group home facilities, faith leaders, housing complexes, public recreational bathing facilities, kennel and other animal facilities, and other businesses and various residents  
Provided guidance for OEM\*, Police Department, Fire Department, First Aid Squad, Animal Shelter, DPW\*, Library, Recreation, and other Township departments  
Assisted nurses with contact tracing and case investigation  
Received, organized, and dispensed PPE\* as needed to Township staff/first responders  
Reviewed all non-positive results in CDRSS to identify negative results

**Health Officer Plan Reviews:**

WSP-PMISC-20-30 – Approved  
Clarion-Pell, 9 Mars Court, Units 9-1 and 9-3, Montville  
New tenant: office/warehouse for jewelry distributor

\*CDRSS – Communicable Disease Registry and Surveillance System  
\*CAD – Computer-Aided Dispatch  
\*OEM – Office of Emergency Management  
\*DPW – Department of Public Works  
\*PPE – Personal Protective Equipment

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**ENVIRONMENTAL DIVISION – INSPECTIONS**

				Month	YTD
<b>Body Art</b>				-	-
n/a					
<b>Junkyard</b>				1	1
GI Auto	Inspection	No rating			
<b>Kennels/Animal Facilities/Pet Shops</b>				-	4
n/a					
<b>Massage</b>				-	-
n/a					
<b>Other</b>				-	3
n/a					
<b>Public Recreational Bathing</b>				-	10
n/a					
<b>Retail Food</b>				24	93
Dunkin Donuts Changebridge	Inspection	Satisfactory			
Dunkin Donuts Pine Brook	Inspection	Satisfactory			
Community Park Fieldhouse	Re-inspection	Satisfactory			
Community Park Fieldhouse	Inspection	Satisfactory	Temporary event		
Signature Care Home	Re-inspection #2	Satisfactory	All violations abated.		
No. 1 Woks	Re-inspection	Satisfactory	All violations abated.		
No 1. Woks	Spot check	No rating	No violations.		
Tastefully British	Inspection	Satisfactory	Temporary event – mobile vendor		
Montville Pizzeria	Inspection	Satisfactory			
China Pavilion II	Inspection	Satisfactory			
Eli's Bagels	Inspection	Satisfactory			
900 Degrees Pizza	Inspection	Pending	1 fridge out of temp – reinspection needed.		
900 Degrees Pizza	Re-inspection	Satisfactory	Abated.		
Don Pepe Steakhouse	Re-inspection	Satisfactory	All violations abated.		
Don Pepe II	Re-inspection	Satisfactory	All violations abated.		
Wine and Whiskey Country	Inspection	Satisfactory			
Conklin Farm	Inspection	Satisfactory			
The Corral (HS concession)	Inspection	Satisfactory			
Montville Diner	Inspection	Pending	Dishwasher temps insufficient.		
Montville Diner	Re-inspection	Satisfactory	All violations abated.		
Locanda Vecchia	Inspection	Satisfactory			
Learning Garden	Inspection	Pending	Hot water taking too long to heat up – needs booster		
Howard's Bagels	Inspection	Satisfactory			
Gencarelli's	Re-inspection	Conditional #2	General sanitation		
<b>Septic</b>				8	49
36 Stony Brook Road	Inspection	Approved	Abandonment of original system, components/pump		
1 Patrick Court	Inspection	Approved	Components/pump		
15 Bott Lane	Inspection	Witnessed	Soil log		
4 Mary Avenue	Inspection	Witnessed	Abandonment		
12 Quarry Mountain Lane	Inspection	Approved	Grade/seed/hay		
9 Patrick Ct	Inspection	Witnessed	Soil log		
5 Turkey Hill Road	Inspection	Witnessed	Soil log		
57 Stony Brook Road	Inspection	Witnessed	Soil log		
<b>Well</b>				1	2
57 Stony Brook Road	Inspection	Witnessed	Well abandonment		
<b>Youth Camp</b>				-	1
n/a					
<b>ALL INSPECTIONS</b>				<b>34</b>	<b>163</b>

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**COMPLAINTS / INVESTIGATIONS**

				Month	YTD
<b>Air Pollution</b>				-	-
n/a					
<b>Animal</b>				9	16
4 Highland Ave	Dog Bite	Quarantine	Released from 10-day quarantine		
53 Mary Drive	Feral cat bite	n/a	Feral cat appeared ill, attacked parent and two children. Parent and one child scratched, other child scratched and bitten. ACO and REHS hand-delivered information flyers to Mary Drive, Harold Terrace, Robert Road, Weiss Drive. 2 feral cats in area – ACO trapped for both. 1 <sup>st</sup> one trapped sent for rabies testing – positive. Parent and both children are receiving rabies prophylaxis shots.		
45 Mary Drive	Feral cat scratch	n/a	Same feral cats as above. Homeowner scratched. Receiving rabies prophylaxis shots.		
45 Mary Drive	Feral cat scratch	n/a	Same feral cats as above. Contractor on property scratched. Receiving rabies prophylaxis shots.		
9 Harold Terrace	Feral cat scratch	n/a	Same feral cats as above. Homeowner scratched. Receiving rabies prophylaxis shots.		
9 Harold Terrace	Feral cat	Quarantine	Puppy in altercation with above feral cats. No wounds detected. Home quarantine for 4 months.		
27 Windsor Drive	Dog Bite	Quarantine	Bit babysitter. Released from 10-day quarantine.		
15 Alpine Drive	Dog Bite	Quarantine	Bit neighbor. Released from 10-day quarantine.		
37 Waterford Drive	Dog Bite	Quarantine	Bit owner. Released from 10-day quarantine.		
<b>Body Art</b>				-	-
n/a					
<b>Environmental</b>				-	-
GI Auto	Possible hazmat	Referred	# 55 gallon drums found during annual inspection. Referred to Morris County Hazardous Waste and NJDEP Bureau Chief. NJDEP is lead agency and will keep us apprised of developments/resolution.		
<b>Food-borne Illness</b>				-	-
n/a					
<b>Insects</b>				-	1
n/a					
<b>Noise</b>				-	2
n/a					
<b>Odor</b>				-	2
n/a					
<b>Other</b>				-	8
n/a					
<b>Retail Food</b>				-	1
n/a					
<b>Rodents</b>				-	-
n/a					
<b>Septic/Sewage</b>				1	1
37A Stony Brook Road	Inspection	N/A	Sprinklers installed, some over field – removed.		
<b>Solid Waste/Litter/Dumping</b>				-	6
n/a					
<b>Water Pollution</b>				-	-
n/a					
<b>Well</b>				-	-
n/a					
<b>ALL COMPLAINT INVESTIGATIONS</b>				<b>10</b>	<b>37</b>

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
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**ENVIRONMENTAL DIVISION - Continued**

**Document reviews (applications, reports, files):**

	Month	YTD
Massage therapist practitioner	-	-
PWTA* reports	8	39
PWTA – action required	2	11
OPRA* requests	20	75
Septic license to operate issued/renewed	-	52
Septic realty transfer inspection reports	4	25
File reviews	24	141
<b>TOTALS</b>	<b>58</b>	<b>343</b>

**Enforcement Actions:**

	Month	YTD
Warning	-	-
Notice of Violation	-	7
Summons	-	2
Court cases held	-	2
<b>TOTALS</b>	<b>-</b>	<b>11</b>

**Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:**

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	-
WSP – Massage	-	1
WSP – Nail Salon	-	-
WSP – Other	-	4
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	1	3
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	2	9
Other – Septic As-Builts	2	10
Other – Well	1	1
Health Officer – SP (Site Plans)	-	2
Health Officer – WSP (Waiver of Site Plans)	1	20
<b>TOTALS</b>	<b>7</b>	<b>50</b>

**Additional Activities:**

Training: N/A

Meetings: N/A

COVID-19: Tuscany Villa, Concurso's, Montville Bagels – Barrier installed. Correct mask use.  
Eli's Bagels, Howards Bagels – No barrier. Correct mask use. Requires followup.  
7-Eleven. Night employee – Incorrect mask use. Provided education to owner. Referred to PD.  
Restaurant Depot – incorrect mask use. Provided education. Requires followup.

Other: Prepared monthly activity report  
Updated LEHR data spreadsheet with monthly data  
Plan review – Pine Brook Tavern  
Submitted 2020 NJDOH bathing beach geomean report  
Two septic contractor exams administered

\*PWTA – Private Well Testing Act  
\*OPRA – Open Public Records Act

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**NURSING DIVISION**

**MATERNAL / CHILD HEALTH – CHC (Child Health Conference) / Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	4	12
CHC - School-age (5-19 years)	Health Department	9	12
		<b>13</b>	<b>33</b>

**ADULT HEALTH – Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	-	9
Cardiovascular/BP	Senior House	-	17
Colorectal Screening (at SMAC)	Health Department	-	-
COVID active monitoring – high risk	Resident's home	-	-
COVID active monitoring – med. risk A	Resident's home	-	-
COVID passive monitoring – med. risk B	Resident's home	-	7
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		<b>-</b>	<b>33</b>

**FLU SHOTS**

TYPE	Month	Year to Date
Quadrivalent	-	4
Fluzone High Dose	-	-
	<b>-</b>	<b>4</b>

**NON-PUBLIC SCHOOLS - Clinics / Screenings / Education**

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	2
Dental Clinic (assistance)	-	-	-
Hearing	-	-	2
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	-	-	2
Health Records Check	-	-	30
		<b>-</b>	<b>36</b>

**NON-PUBLIC SCHOOLS - Audits**

TYPE	Month	Year to Date
Non-Public School	-	11
Public School	-	1
	<b>-</b>	<b>12</b>

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**NURSING DIVISION, continued**

**COMMUNICABLE DISEASES**

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	-	1	-	2	-	-
Babesiosis	-	1	-	1	-	1
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	-	-	-	-	-
COVID-19	64	685	72	682	16	274
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	-	1	-	2	-	-
Foodborne Illness	-	-	-	-	-	-
Giardia	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-
Hepatitis B	-	4	-	2	-	1
Hepatitis C	2	6	-	4	-	2
Influenza A (subtyping not done)	-	5	-	5	-	5
Influenza A – H1N1	-	2	-	2	-	2
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	2	-	2	-	2
Legionellosis	-	-	-	-	-	-
Lyme	3	55	8	47	1	8
Malaria	-	-	-	-	-	-
Measles	-	1	-	1	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	2	-	2	-	-
Salmonellosis	-	3	-	3	-	3
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	-	1	-	1	-	1
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	-	-	-	-	-
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	-	6	-	6	-	2
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
<b>TOTALS</b>	<b>69</b>	<b>776</b>	<b>80</b>	<b>763</b>	<b>17</b>	<b>302</b>

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**NURSING DIVISION, continued**

**Notes on COVID-19 data:**

**64 new investigations includes:**

16 confirmed positive cases  
8 cases that after investigation were determined to belong to a different jurisdiction  
29 pending cases that were lab-confirmed negative  
+ 11 pending cases that were IGG/IGM serology results only  
64

**Additional Activities:**

Training: New Jersey School Immunization Requirements: 2020 Update (webinar) – NJIIS

Meetings: Weekly NJDOH regional epidemiology (conference call)  
Weekly NJDOH CommCare (conference call)

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS  
Prepared monthly report  
Searched for additional medical supply vendors approved to do business in NJ, as supplies are limited with current vendor (McKesson).  
Spoke with several residents regarding flu vaccine and flu clinic.  
Updated Trinity Christian records with incoming information regarding vision and scoliosis.  
Reviewed process for yearly audit with Apple Montessori.  
The Craig School – introduction of services and preparation of documents for their new school nurse.  
Completed 2019-2020 annual and 2020-2021 proposed budgets for Apple Montessori, Trinity Christian, and The Craig School.  
Updated long-term care facilities, schools, and childcare centers on COVID guidance changes.  
Assisted in preliminary planning for drive-through flu clinic for seniors.  
Made calls to and received calls from seniors and signed them up for the drive-through flu clinic.  
Prepared forms for employee and senior flu clinics.  
Continued to research medical supply and PPE vendors, set up accounts, and place orders.  
Resubmitted paperwork to Medicare for reimbursement for 2019-2020 senior flu vaccinations. 15 still outstanding.

COVID19: Conducted contact tracing and case investigation.  
Provided guidance to long-term care facilities, schools, childcare facilities, and residents.



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**ANIMAL CONTROL DIVISION**

**ANIMAL SHELTER**

Town	Animal	Animals In		Disposition							Animals Out	
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD
Boonton Twp	Dog	1	4	-	-	-	-	1	-	-	1	4
	Cat	4	5	-	-	-	-	2	-	-	2	9
	Wildlife	-	7	-	-	-	-	-	-	-	-	7
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>5</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>20</b>
Montville	Dog	2	16	1	-	-	-	2	-	-	3	18
	Cat	15	34	5	-	-	2	1	-	1	9	50
	Wildlife	6	38	-	4	1	-	-	1	-	6	38
	Other	2	5	-	-	-	-	2	-	-	2	5
	<b>Total</b>	<b>25</b>	<b>93</b>	<b>6</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>20</b>	<b>111</b>
Morristown	Dog	3	3	-	-	-	-	3	-	-	3	6
	Cat	1	5	-	-	-	-	1	-	-	1	3
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>4</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>9</b>
Mountain Lakes	Dog	1	4	-	-	-	-	1	-	-	1	6
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	1	8	-	-	-	-	-	1	-	1	8
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>2</b>	<b>12</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>2</b>	<b>14</b>
West Caldwell	Dog	1	2	-	-	-	-	1	-	-	1	2
	Cat	6	6	-	-	-	-	-	-	-	-	-
	Wildlife	-	22	-	-	-	-	-	-	-	-	22
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>7</b>	<b>30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>24</b>
<b>GRAND TOTALS</b>		<b>43</b>	<b>159</b>	<b>6</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>14</b>	<b>2</b>	<b>1</b>	<b>30</b>	<b>178</b>

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	146	777
Inquiries that resulted in investigation or other further action	42	251
Enforcement – Warnings	-	600
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	1
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	2	13
Specimens tested for rabies with negative results	1	11
Specimens tested for rabies with positive results	1	2

**Additional Activities:**

Meetings: Status update with Health Officer (6 total – 6 via phone)

Other: Transport animals as needed to and from vet's office  
Oversee shelter operations (cleaning, medications, etc.)

Census of animals in the shelter on last day of the month: 1 dog, 52 cats.

Negative rabies test result: 1 fox (Montville). No known human exposure. 2 dogs exposed – getting rabies shots.

Positive rabies test results: 1 feral cat (Montville). Exposed: 6 people, 1 dog, all getting rabies prophylaxis shots.