

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
MONTHLY ACTIVITIES REPORT
April 2021**

ADMINISTRATIVE DIVISION

VITAL STATISTICS	Month	YTD
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	21	57
Deaths recorded in Montville	8	30
Certified copies – Birth	-	-
Certified copies – Death	7	11
Certified copies – Marriage	16	48
Certified copies – Domestic Partnership	-	-
Certified copies – Civil Union	-	-
Marriage license applications	11	27
Marriage licenses issued	9	25
Marriages recorded in Montville	4	15
Domestic Partnership applications	-	-
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
DIAL-A-RIDE		
Calls taken	92	315
Riders	66	255
Trips	71	352
Meals on Wheels delivery trips	91	353
INQUIRIES / COMPLAINTS	70	450

LICENSES / PERMITS / FEES	Month	YTD
Body Art License	-	-
Cat License	1	4
Potentially Dangerous Dog License	-	-
Dog License	56	1150
Dog Park Tag	28	85
Dog Park Fob	15	30
Farmers Market License	-	-
Kennel / Pet Shop License	-	-
Massage Facility License	-	-
Recreational Bathing Facility Permit	4	4
Retail Food Establishment License	2	5
Retail Food Establishment Plan Review	-	1
Septic Installer Permit	1	5
Septic License to Operate (new)	-	1
Septic Pumper License	-	4
Septic Pumper Permit Book	2	5
Septic System Permit – New System	-	1
Septic System Permit – Repair System	-	1
Septic System Permit – Alter System	2	5
Septic System Plan Review	-	8
Septic System Soil Profile Witnessing	1	11
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	1	2

Health Officer Activities

Inspections: N/A

Training: NPHW* Forum 2021: Strengthening Community from the Grassroots – APHA*
Federal Response to COVID-19 with FEMA, HHS, and CDC – NAACHO*
White House Intergovernmental Briefing on COVID-19 – NAACHO

Other: Daily monitoring of:
LeadTrax (elevated blood lead level cases)
NJ EDRS (Electronic Death Registration System)
NJ HAN (Health Alert Network)
NJ VIP (Vital Information Platform - [births and fetal deaths])
Reviewed deposit sheets and report for previous month
Reviewed attendance sheets and report for previous month
Reviewed and approved monthly NJDOH* Dog Licensing report and fees due to state
Wrote several articles on Health Department programs and activities for the Montville Messenger
2021 Spring rabies clinic – 127 cats and 55 dogs vaccinated

*NPHW – National Public Health Week

*APHA – American Public Health Association

*NAACHO – National Association of County and City Health Officials

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ADMINISTRATIVE DIVISION, continued

Health Officer Activities, ctd:

Meetings: Animal Control Officer shelter status update meeting (8 total – 6 via phone, 2 at HD office)
NJDOH* (daily conference call starting 3/18) with Health Officers throughout the state (21)
NJDOH weekly regional epidemiology conference call (4)
Morris County Health Officers conference call – Morris County Health Officers (4)
Morris Regional Public Health Partnership conference call (virtual) (4)
Monthly REHS activity report meeting
Monthly nursing activity report meeting
Monthly animal control activity report meeting
Monthly administrative activity report meeting
Chilton Health Advisory Committee meeting (virtual)
NJ All Vaccinators Call for Morris County
NJDOH – Vaccination Supplemental Funding grant
Dog Park Advisory Committee quarterly meeting (virtual)

COVID-19: Daily monitoring of CDRSS* and CommCare for cases
Weekly updates to Board of Health on activities and number of cases
Daily phone conference call with NJDOH for Health Officers throughout the state
Daily update of case investigation tracking spreadsheet
Daily update of case name/address document for Police Department's CAD* system
Daily update of table and charts for COVID page on website and Board of Health updates
Daily update of COVID case information, news items, guidance, and resources on HD COVID page
Provided guidance for residents, physicians, schools, child care facilities, retail food establishments, long-term care facilities, group home facilities, faith leaders, housing complexes, public recreational bathing facilities, kennel and other animal facilities, and other businesses and various residents
Provided guidance for OEM*, Police Department, Fire Department, First Aid Squad, Animal Shelter, DPW, Library, Recreation, and other Township departments
Assisted nurses with contact tracing and case investigation
Received, organized, and dispensed PPE* as needed to Township staff/first responders
Reviewed all non-positive results in CDRSS to identify negative results
Sent weekly social media posts from contracted Morris County Certified Health Education Specialist to Public Information Officer to post on social media as per BOH request.
Continued to work with SiParadigm Diagnostic Informatics and P4 Clinical to ensure correction of cases incorrectly assigned to Montville Township by way of lab address entered as residential address of patient in CDRSS.

*DPW – Department of Public Works

*CDRSS – Communicable Disease Registry and Surveillance System

*CAD – Computer-Aided Dispatch

*NJACCHO – NJ Association of County and City Health Officials

*OEM – Office of Emergency Management

*PPE – Personal Protective Equipment

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Health Officer Plan Reviews:

Waivers of Site Plans

WSP-PMISC-21-11 – Approved
Adams Health Service, 101 Route 46 East, Building 14, Unit 130, Pine Brook
New tenant – physician’s office

WSP-PMISC-21-14 – Approved
Empire Environmental, LTD, 150 River road, Unit F4, Montville
New tenant – environmental consulting firm

WSP-PMISC-21-15 – Approved
Revolve Capital / Luis Ruelas, 115 Horseneck Road, Montville
New tenant – real estate/finance company

Site Plans

n/a

Health Officer - Enforcement:

n/a

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ENVIRONMENTAL DIVISION – INSPECTIONS

				Month	YTD
Body Art				-	-
n/a					
Junkyard				2	2
V&V Recycling	Inspection	Satisfactory			
GI Auto	Inspection	Unsatisfactory	Filling in wetlands (repeat violation) – DEP notified		
Kennels/Animal Facilities/Pet Shops				-	-
n/a					
Massage				-	-
n/a					
Other				-	-
n/a					
Public Recreational Bathing				-	-
n/a					
Retail Food				15	60
Billy's Ice Cream	Inspection	Satisfactory	Mobile ice cream truck		
Dunkin Donuts (Changebridge)	Inspection	Satisfactory			
900 Degrees Pizza	Inspection	Satisfactory			
5 th Base concession stand	Pre-operational	Satisfactory			
No. 1 Wok	Spot check	Pending	Moderate sanitation issues, hand sink blocked		
No. 1 Wok	Spot check	Satisfactory	All violations abated		
Montville Diner	Spot check	Pending	No sanitizer at dishwashing sink, hand sink blocked		
Dunkin Donuts (Rt 46)	Spot check	Pending	No sanitizer in wiping cloth buckets		
7-Eleven	Spot check	Pending	Inadequate hot holding temps		
Don Pepe II	Inspection	Conditional	Sanitation issues, food prep equipment stored under sewer lines, no sanitizer in wiping cloth buckets, foul odor from grease trap, not following correct manual dishwashing process.		
Don Pepe II	Re-inspection	Conditional #2	Some violations abated, but not all.		
Montville Wine & Spirits	Spot check	Pending	Part needed to fix hot water at hand sink still on order.		
Montville Wine & Spirits	Spot check	Satisfactory	All violations abated.		
Gencarelli's	Spot check	Pending	Hot water in women's bathroom repaired. No sanitizer in dishwasher or at dishwashing sink. Thick layer of grease sludge on ground in front of grease dumpster.		
Chelsea at Montville	Re-Inspection	Satisfactory	All violations abated.		
Septic				10	31
17 Masar Road	Plan Review	Approved	Alteration/expansion		
66 Taylortown Road	Plan Review	Approved	New construction		
28 Capstick Lane	Plan Review	Approved	New construction		
17 Masar Road	Inspection	Witnessed	Bed excavation		
6 Apache Way	Inspection	Witnessed	Final grade/seed/hay		
9 Patrick Court	Inspection	Witnessed	Bed excavation		
12 Pennbrook Court	Inspection	Witnessed	Repair – pump replacement		
138 Waughaw Road	Inspection	Witnessed	Bed excavation		
6 Peace Valley Road	Inspection	Witnessed	Former septic system abandonment		
6 Peace Valley Road	Inspection	Witnessed	Bed excavation, component installation		
Well				2	4
19A Forest Place	Inspection	Witnessed	New well drilled		
4 Tara Lane	Inspection	Witnessed	Well abandonment		
Youth Camp				-	-
n/a					
ALL INSPECTIONS				29	97

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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COMPLAINTS / INVESTIGATIONS

				Month	YTD
Air Pollution				-	-
n/a					
Animal				2	9
99 Washington Court	Dog bite	Quarantine	2 dogs fighting, one bit owner, both quarantined		
5 Jean Drive	Dog bite	Quarantine	2 dogs fighting, one owner bit, not sure which, both quarantined.		
7 Stafford Place					
Body Art				-	-
n/a					
Environmental				-	-
n/a					
Food-borne Illness				-	-
n/a					
Insects				-	-
n/a					
Noise				-	-
n/a					
Odor				-	-
n/a					
Other				-	1
n/a					
Retail Food				-	1
n/a					
Rodents				-	-
n/a					
Septic/Sewage				-	-
n/a					
Solid Waste/Litter/Dumping				-	-
n/a					
Water Pollution				-	-
n/a					
Well				-	-
ALL COMPLAINT INVESTIGATIONS				2	11

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION - Continued

Document reviews (applications, reports, files):

	Month	YTD
Massage therapist practitioner	-	-
PWTA* reports	4	8
PWTA – action required	-	2
Septic LTO (license to operate) issued/renewed	53	80
Septic realty transfer inspection reports	1	6
Advanced Wastewater System reports	-	1
OPRA* requests	12	51
File reviews	26	77
TOTALS	96	225

Enforcement actions:

	Month	YTD
Warning	-	-
Notices of Violation	-	2
Summons	5	6
Court cases held	1	1
TOTALS	6	9

Summons issued:

- Planted Eats, 9 Main Road
- Failure to submit plans to health authority
- Constructed facility that is out of compliance
- Operated facility without license
- Operated facility without inspection
- No handwashing sink in facility

Site plan / waiver of site plan reviews:

n/a

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	-
WSP – Massage	-	-
WSP – Nail Salon	-	-
WSP – Other	-	-
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	-	2
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	3	11
Other – Septic As-Builts	2	2
Other – Well	1	2
Health Officer – SP (Site Plans)	3	4
Health Officer – WSP (Waiver of Site Plans)	3	11
TOTALS	12	35

Additional Activities:

Training: COVID and Changes in Restaurant Food Safety – *NJAFP
 You Call The Shots – Modules 10 and 16, Storage and Handling – NJIIS*
 Annual 3-day conference webinars (various) – *NEHA

Meetings: N/A

Other: Prepared monthly activity report
 Updated LEHR data spreadsheet with monthly data
 Administered 1 septic contractor exam (passed) – Hoff Inc.

*PWTA – Private Well Testing Act
 *OPRA – Open Public Records Act
 *NJAFP – NJ Association for Food Protection
 *NJIIS – NJ Immunization Information System
 *NEHA – National Environmental Health Association

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION - Continued

COVID-19 Activities

Inspections/spot checks:

In compliance: Dunkin Donuts (Changebridge Rd), 900 Degrees Pizza, No. 1 Wok, Montville Diner, Dunkin Donuts Rt 46, 7-Eleven, Don Pepe II, Montville Wine & Spirits, Gencarelli's, Chelsea at Montville, QuickChek, Exxon, Wendy's, McDonald's.

Not in compliance:
N/A

Complaints:

n/a

Miscellaneous:

Distributed information regarding health and safety protocols to various regulated businesses and residents upon request.

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NURSING DIVISION

MATERNAL / CHILD HEALTH – CHC (Child Health Conference) / Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	-	1
CHC - School-age (5-19 years)	Health Department	-	2
		-	3

ADULT HEALTH – Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	-	-
Cardiovascular/BP	Senior House	-	-
Colorectal Screening (at SMAC)	Health Department	-	-
COVID active monitoring – high risk	Resident's home	-	-
COVID active monitoring – med. risk A	Resident's home	-	-
COVID passive monitoring – med. risk B	Resident's home	-	-
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		-	-

FLU SHOTS

TYPE	Month	Year to Date
Quadrivalent	-	-
Fluzone High Dose	-	-
	-	-

NON-PUBLIC SCHOOLS - Clinics / Screenings / Education

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	-
Dental Clinic (assistance)	-	-	-
Hearing	-	-	-
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	-	-	-
Health Records Check	Trinity Christian – 2	2	9
		2	9

NON-PUBLIC AND PUBLIC SCHOOLS - Audits

TYPE	Month	Year to Date
Non-Public School	-	11
Public School	-	-
	-	11

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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NURSING DIVISION, continued

COMMUNICABLE DISEASES

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	-	-	-	-	-	-
Babesiosis	-	-	-	-	-	-
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	1	-	1	-	1
COVID-19	230	1545	312	1623	148	887
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	1	3	-	3	-	-
Foodborne Illness	-	-	-	-	-	-
Giardiasis	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-
Hepatitis B	-	2	1	1	-	-
Hepatitis C	-	-	-	-	-	-
Influenza A (subtyping not done)	-	-	-	-	-	-
Influenza A – H1N1	-	-	-	-	-	-
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-
Lyme	2	17	2	12	-	2
Malaria	-	-	-	-	-	-
Measles	-	-	-	-	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	-	-	-	-	-
Salmonellosis	-	-	-	-	-	-
Shingles	-	-	-	-	-	-
Shiga-toxin producing E. Coli (STEC)	-	-	-	-	-	-
Shigellosis	-	1	-	1	-	1
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	1	-	1	-	1
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	-	-	-	-	-	-
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
TOTALS	233	1571	315	1643	148	893

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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NURSING DIVISION, continued

Notes on COVID-19 data:

230 new investigations includes:

148 confirmed positive cases
1 cases that after investigation were determined to belong to a different jurisdiction (P4 Clinical reporting error)
4 cases that after investigation were determined to belong to a different jurisdiction (SiParadigm reporting error)
5 cases that after investigation were determined to belong to a different jurisdiction
54 pending cases that were lab-confirmed negative
1 pending cases that were inconclusive
+ 18 pending cases that were IGG/IGM serology results only
230

312 closed investigations includes:

230 closed confirmed positive cases*
1 cases that after investigation were determined to belong to a different jurisdiction (P4 Clinical reporting error)
4 cases that after investigation were determined to belong to a different jurisdiction (SiParadigm reporting error)
5 cases that after investigation were determined to belong to a different jurisdiction
54 pending cases that were lab-confirmed negative
1 pending cases that were inconclusive
+ 18 pending cases that were IGG/IGM serology results only
312

**Please note that some confirmed positive cases closed this month were opened in a month previous to this one.*

Additional Activities:

Training: You Call The Shots – Modules 10 and 16, Storage and Handling – NJIIS*

Meetings: Bi-weekly NJDOH regional epidemiology (conference call)
Weekly NJDOH CommCare (conference call)

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS*
Prepared monthly report
Continued to inventory medical supplies and PPE*.
Ordered flu vaccine for 2021-2022 flu season – 40 quadrivalent and 50 high-dose
Began influenza roster for billing Medicare for influenza vaccinations administered

COVID19: Conducted contact tracing and case investigation.
Provided guidance to long-term care facilities, schools, childcare facilities, and residents.
Several emails and phone calls with multiple public school staff and parents regarding COVID-related questions.
Several phone calls with multiple residents regarding COVID-related questions.
Outbreak at Kids R Kids Learning Academy. 10 cases total: 7 children and 3 staff. Most recent case: 4/06. If no new cases, outbreak will be considered closed on 5/5/21. For each case, all close contacts quarantined and classroom disinfected according to NJDCF* protocols. NJDCF licenses and inspects childcare facilities.

*NJIIS – NJ Immunization Information System

*CDRSS – Communicable Disease Registry and Surveillance System

*PPE – Personal Protective Equipment

*NJDCF – NJ Department of Children and Families

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ANIMAL CONTROL DIVISION

ANIMAL SHELTER

Town	Animal	Animals In		Disposition							Animals Out		
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD	
Boonton Twp	Dog	-	-	-	-	-	-	-	-	-	-	-	-
	Cat	-	3	1	-	-	-	-	-	-	-	1	3
	Wildlife	-	1	-	-	-	-	-	-	-	-	-	1
	Other	-	-	-	-	-	-	-	-	-	-	-	-
	Total	-	4	1	-	-	-	-	-	-	-	1	4
Montville	Dog	2	10	-	-	-	-	1	-	1	2	8	
	Cat	13	29	5	-	-	1	1	-	2	9	38	
	Wildlife	7	14	-	-	1	1	-	1	4	7	14	
	Other	1	1	-	-	-	-	-	-	-	-	-	
	Total	23	54	5	-	1	2	2	1	7	18	60	
Morristown	Dog	-	7	2	-	-	-	-	-	-	2	7	
	Cat	-	4	1	-	-	-	-	-	-	1	6	
	Wildlife	-	-	-	-	-	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	-	-	-	-	-	
	Total	-	11	3	-	-	-	-	-	-	3	13	
Mountain Lakes	Dog	-	2	-	-	-	-	-	-	-	-	2	
	Cat	-	-	-	-	-	-	-	-	-	-	-	
	Wildlife	1	2	-	-	-	-	-	-	1	1	2	
	Other	-	-	-	-	-	-	-	-	-	-	-	
	Total	1	4	-	-	-	-	-	-	1	1	4	
West Caldwell	Dog	-	1	-	-	-	-	-	-	-	-	1	
	Cat	-	1	-	-	-	-	-	-	-	-	5	
	Wildlife	2	3	-	1	-	1	-	-	-	2	3	
	Other	-	-	-	-	-	-	-	-	-	-	-	
	Total	2	5	-	1	-	1	-	-	-	2	9	
GRAND TOTALS		26	78	9	1	1	3	2	1	8	25	90	

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	111	388
Inquiries that resulted in investigation or other further action	29	86
Enforcement – Warnings	-	-
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	-
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	1	4
Specimens tested for rabies with negative results	1	2
Specimens tested for rabies with positive results	-	2

Additional Activities:

Meetings: Shelter status update with Health Officer (8 total – 6 via phone, 2 at HD office)

Other: Transport animals as needed to and from vet's office
Oversee shelter operations (cleaning, medications, etc.)

Census of animals in the shelter on last day of the month: dogs – 2, cats – 32.

Negative rabies test results this month: Groundhog, West Caldwell – possible contact with dog.

Positive rabies test results this month: n/a