



# Montville Township Police Department

Andrew Caggiano  
Chief of Police

Mark Olsson  
Captain of Administration

Carlo Marucci  
Captain of Operations

## Vacant House Check

Occupant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Period Vacant From: \_\_\_\_\_ To: \_\_\_\_\_

Vehicles in Driveway? \_\_\_\_\_ Lights on Timer? \_\_\_\_\_

Will all doors and windows be secured before departure? \_\_\_\_\_

Persons Authorized To Premises: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

I authorize the Montville Township Police Department to make inspections of the home listed above to ensure it is secure. I understand that a property check will be made upon the Police Department's availability and manpower. Further inspections will be a visual check of the home. If the home is found open, the police have my permission to enter and check the house. It will be my responsibility to ensure that I have someone available to secure the house if it is found open. The police only have to contact the emergency contact listed above. If unable to contact the emergency contact, the house will be secured by the police to the best of their ability. I understand that I must notify the police department at (973) 257-4300 when I return home.

Authorized Signature: \_\_\_\_\_

Specific Instructions: \_\_\_\_\_

### Property Check

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Officer's Number: \_\_\_\_\_