

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
MONTHLY ACTIVITIES REPORT  
January 2020**

**ADMINISTRATIVE DIVISION**

<b>VITAL STATISTICS</b>	<b>Month</b>	<b>YTD</b>
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	11	11
Deaths recorded in Montville	6	6
Certified copies – Birth	-	-
Certified copies – Death	12	12
Certified copies – Marriage	24	24
Certified copies – Domestic Partnership	-	-
Certified copies – Civil Union	-	-
Marriage license applications	-	-
Marriage licenses issued	1	1
Marriages recorded in Montville	2	2
Domestic Partnership applications	-	-
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
<b>DIAL-A-RIDE</b>		
Calls taken	224	224
Riders	194	194
Trips	117	117
<b>INQUIRIES / COMPLAINTS</b>	73	73

<b>LICENSES / PERMITS / FEES</b>	<b>Month</b>	<b>YTD</b>
Body Art License	-	-
Cat License	3	3
Potentially Dangerous Dog License	-	-
Dog License	1019	1019
Dog Park Tag	2	2
Dog Park Fob	3	3
Farmers Market License	-	-
Kennel / Pet Shop License	-	-
Massage Facility License	-	-
Recreational Bathing Facility Permit	-	-
Retail Food Establishment License	1	1
Retail Food Establishment Plan Review	-	-
Septic Installer Permit	7	7
Septic License to Operate (owners)	-	-
Septic Pumper License	4	4
Septic Pumper Permit Book	-	-
Septic System Permit – New System	-	-
Septic System Permit – Repair System	-	-
Septic System Permit – Alter System	2	2
Septic System Plan Review	1	1
Septic System Soil Profile Witnessing	2	2
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	-	-

**COMPLAINTS/INVESTIGATIONS/INSPECTIONS – HEALTH OFFICER**

TYPE	NAME/LOCATION	ACTION/RATING	NOTES
n/a			
		<b>Month</b>	<b>0</b>
		<b>YTD</b>	<b>0</b>

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**ADMINISTRATIVE DIVISION, continued**

**Additional Health Officer Activities, ctd:**

Training: n/a

Meetings: Department Head meeting  
Animal Control Officer shelter status update meeting (9 total –4 at HD, 5 at Shelter)  
Dog Park Advisory Board meeting  
Meeting with Lori Dent (Recreation) and nurse regarding installation of tick prevention signs at parks  
Quarterly safety meeting  
Stigma-Free  
Morris Regional Public Health Partnership  
NJ Environmental Health Association  
Atlantic Health (Chilton) Community Health Advisory Committee

Other: Daily monitoring of:  
LeadTrax (elevated blood lead level cases)  
NJ EDRS (Electronic Death Registration System)  
NJ HAN (Health Alert Network)  
NJ VIP (Vital Information Platform [births and fetal deaths])  
Reviewed previous monthly attendance  
Reviewed previous monthly deposits  
Reviewed monthly reports from all divisions  
Prepared condensed monthly report for Board of Health  
Prepared 2019 Annual Report to Board of Health and Township Committee  
Prepared 2019 Local Environmental Health Report to NJDO  
Prepared for 2019 NJDOH audit

**Health Officer Plan Reviews:**

WSP-PMISC-19-52 – Approved  
Flo Hair Lounge, 662 Main Road, Towaco  
New tenant: hair salon

WSP-PMISC-20-01 – Approved  
Quartz, 21-25 Riverside Drive, Montville  
New tenant: office/warehouse for software-enabled life sciences distributor

WSP-PMISC-20-02 – Approved  
Anthony & Sylvan Pools, 30 Chapin Road, Unit 1206, Pine Brook  
New tenant: office/warehouse for residential pool sales/installation

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**ENVIRONMENTAL DIVISION – INSPECTIONS**

<b>ENVIRONMENTAL DIVISION – INSPECTIONS</b>				<b>Month</b>	<b>YTD</b>
<b>Body Art</b>				-	-
n/a					
<b>Junkyard</b>				-	-
n/a					
<b>Kennels/Animal Facilities/Pet Shops</b>				1	1
Montville Animal Shelter	Inspection	Conditional	HVAC system exhausts air from the two medical isolation rooms into the rest of the facility, instead of to the outside. Air return in medical isolation rooms covered as a temporary protection measure until contractor can correct problem.		
<b>Massage</b>				-	-
n/a					
<b>Other</b>				-	-
n/a					
<b>Public Recreational Bathing</b>				-	-
<b>Retail Food</b>				11	11
Grub Market	Re-inspection	Conditional	Mold inside walk-in boxes		
Grub Market	Re-inspection	Satisfactory			
Red Barn Restaurant	Re-inspection	Conditional	General sanitation, food out at room temp		
7-Eleven	Inspection	Satisfactory			
Montville Bagels	Re-inspection #4	Conditional	Drains still not cleaned adequately, drain flies still present. Summons issued to Municipal Court – 1 <sup>st</sup> offence. Pled guilty and paid fine.		
Woodmont Elementary	Re-inspection	Satisfactory			
Cedar Hill Elementary	Re-inspection	Satisfactory			
William Mason Elementary	Re-inspection	Satisfactory			
Locanda Vecchia	Pre-operational #1	Not approved			
Locanda Vecchia	Pre-operational #2	Not approved			
Locanda Vecchia	Pre-operational #3	Satisfactory	Approved to open		
<b>Septic</b>				5	5
2 Mars Court	Inspection	Approved	Open bed		
2 Mars Court	Inspection	Approved	Stone, pipe, D-box		
2 Mars Court	Inspection	Approved	Final grading, seed, hay		
5 Kingsland Road	Inspection	Approved	Soil log profiles witnessed		
5 Prospect Place	Inspection	Approved	Septic system abandoned		
<b>Well</b>				-	-
<b>ALL INSPECTIONS</b>					

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**COMPLAINTS / INVESTIGATIONS**

				Month	YTD
<b>Air Pollution</b>				-	-
n/a					
<b>Animal</b>				2	2
20 Springbrook Road	Dog Bite	Quarantine	10-day home quarantine		
3 Main Road	Cat Bite	Quarantine	10-day home quarantine		
<b>Body Art</b>				-	-
n/a					
<b>Environmental</b>				-	-
n/a					
<b>Food-borne Illness</b>				-	-
n/a					
<b>Insects</b>				-	-
n/a					
<b>Noise</b>				-	-
n/a					
<b>Odor</b>				1	1
Senior House	Sewer odor	Referred	Sewer odor in kitchen. Referred to DPW/Facilities.		
<b>Other</b>				-	-
n/a					
<b>Retail Food</b>				1	1
Fun Time Kids Academy	Illegal food	Inspection	Facility preparing and providing lunches for students without retail food license – ordered to cease and desist. Facility complied with order.		
<b>Rodents</b>				-	-
n/a					
<b>Septic/Sewage</b>				-	-
n/a					
<b>Solid Waste/Litter/Dumping</b>				2	2
33 Buckingham Circle	Dumping debris	Inspection	Contractor dumping tree debris. Referred to Zoning.		
36 Kanouse Lane	Litter on road	Inspection	Recycling containers put out overflowing, paper litter blown all over street. Repeat issue. Summons issued.		
<b>Water Pollution</b>				-	-
n/a					
<b>Well</b>				-	-
n/a					
<b>ALL COMPLAINT INVESTIGATIONS</b>				<b>6</b>	<b>6</b>

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
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ENVIRONMENTAL DIVISION - Continued**

**Document reviews (applications, reports, files):**

	Month	YTD
Massage therapist practitioner	-	-
PWTA reports	6	6
PWTA – action required	-	-
OPRA requests	4	4
Septic license to operate issued/renewed	-	-
Septic realty transfer inspection reports	-	-
File reviews	14	14
<b>TOTALS</b>	<b>24</b>	<b>24</b>

**Enforcement Actions:**

	Month	YTD
Warning	-	-
Notice of Violation	-	-
Summons	2	2
Court cases held	1	1
<b>TOTALS</b>	<b>3</b>	<b>3</b>

**Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:**

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	-
WSP – Massage	-	-
WSP – Nail Salon	-	-
WSP – Other	-	-
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	1	1
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	-	-
Other – Septic As-Builts	1	1
Other – Well	-	-
Health Officer – Site Plans	-	-
Health Officer – Waiver of Site Plans	3	3
<b>TOTALS</b>	<b>5</b>	<b>5</b>

WSP-PMISC 19-53  
Pinebrook Tavern (formerly Tiffany's)  
73 Old Bloomfield Avenue, Pine Brook  
New tenant – Restaurant/bar  
Pending retail food area plans

**Additional Activities:**

Training: n/a

Meetings: Previous month REHS activity report review with Health Officer

Other: Prepared monthly activity report  
Updated LEHR data spreadsheet with monthly data  
Continued review of septic 3-year Licenses to Operate, sent letters to those who need to renew

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**NURSING DIVISION**

**MATERNAL / CHILD HEALTH – Child Health Conf. / Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	3	3
CHC - School-age (5-19 years)	Health Department	2	2
		<b>5</b>	<b>5</b>

**ADULT HEALTH – Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	1	1
Cardiovascular/BP	Senior House	10	10
Colorectal Screening (at SMAC)	Health Department	-	-
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		<b>11</b>	<b>11</b>

**FLU SHOTS**

TYPE	Month	Year to Date
Quadrivalent	4	4
Fluzone High Dose	-	-
	<b>4</b>	<b>4</b>

**NON-PUBLIC SCHOOLS - Clinics / Screenings / Education**

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	Trinity Christian – 2	2	2
Dental Clinic (assistance)	-	-	-
Hearing	Trinity Christian – 2	2	2
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	Trinity Christian – 2	2	2
Health Records Check	Trinity Christian – 1	1	1
		<b>7</b>	<b>7</b>

**NON-PUBLIC SCHOOLS - Audits**

TYPE	Month	Year to Date
Non-Public School	9	9
Public School	1	1
	<b>10</b>	<b>10</b>

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**NURSING DIVISION, continued**

**COMMUNICABLE DISEASES**

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	-	-	1	1	-	-
Babesiosis	-	-	-	-	-	-
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	-	-	-	-	-
Covid-19 (novel coronavirus 2019)	-	-	-	-	-	-
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	1	1	2	2	-	-
Foodborne Illness	-	-	-	-	-	-
Giardia	-	-	-	-	-	-
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-
Hepatitis B	2	2	-	-	-	-
Hepatitis C	2	2	-	-	-	-
Influenza A (subtyping not done)	1	1	1	1	1	1
Influenza A – H1N1	1	1	1	1	1	1
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	-	-	-	-	-
Legionellosis	-	-	-	-	-	-
Lyme	4	4	3	3	-	-
Malaria	-	-	-	-	-	-
Measles	-	-	-	-	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	2	2	1	1	-	-
Salmonellosis	-	-	-	-	-	-
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	-	-	-	-	-	-
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	-	-	-	-	-
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	2	2	2	2	1	1
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
<b>TOTALS</b>	<b>15</b>	<b>15</b>	<b>11</b>	<b>11</b>	<b>3</b>	<b>3</b>

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**NURSING DIVISION, continued**

**Additional Activities:**

Training: "Using plain language to advance health equity" (webinar) – Region 2 PH Training Center  
"Viral Respiratory Diseases in NJ" (webinar) – NJDOH  
"Perinatal Hepatitis B" (quarterly webinar) – NJDOH  
"Communication Partnerships for PH Emergencies" (webinar) - CDC

Meetings: n/a

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS  
Prepared monthly report  
Child Health Conferences scheduled for following month  
Updated Township website with changes to screening/clinic dates  
3 new families added to Vaccines for Children (VFC) Child Health Clinic  
Lyme disease prevention signs hung by DPW at all parks/trails throughout the town  
Vaccine refrigerator failed – all vaccines still within temperature and transferred to Lincoln Park HD  
New digital Data Logger purchased for monitoring temperatures of vaccines  
Provided handouts to daycare facilities on nutrition, immunizations, and development  
In-service training provided to daycare facilities on immunizations required for school entry



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**ANIMAL CONTROL DIVISION**

**ANIMAL SHELTER**

Town	Animal	Animals In		Disposition							Animals Out	
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD
Boonton Twp	Dog	-	-	-	-	-	-	-	-	-	-	-
	Cat	-	-	2	-	-	-	-	-	-	2	2
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
Montville	Dog	10	10	-	-	-	-	-	-	-	-	-
	Cat	2	2	14	-	-	1	-	-	-	15	15
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>12</b>	<b>12</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>	<b>15</b>
Morristown	Dog	-	-	1	-	-	-	-	-	-	1	1
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
Mountain Lakes	Dog	1	1	-	-	-	-	1	-	-	1	1
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
West Caldwell	Dog	-	-	-	-	-	-	-	-	-	-	-
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTALS</b>		<b>13</b>	<b>13</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>19</b>	<b>19</b>

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	107	107
Inquiries that resulted in investigation or other further action	23	23
Enforcement – Warnings	-	-
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	-
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	-	-
Positive rabies specimens results	-	-

**Additional Activities:**

Meetings: Status update with Health Officer (9 total –4 at HD, 5 at Shelter)  
Meeting with weekend shelter worker and Health Officer

Other: Transport animals as needed to and from vet's office  
Oversee shelter operations (cleaning, adoptions, volunteers, etc.)