

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
MONTHLY ACTIVITIES REPORT
June 2020**

ADMINISTRATIVE DIVISION

VITAL STATISTICS	Month	YTD
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	11	101
Deaths recorded in Montville	7	62
Certified copies – Birth	-	-
Certified copies – Death	1	23
Certified copies – Marriage	3	58
Certified copies – Domestic Partnership	-	-
Certified copies – Civil Union	-	-
Marriage license applications	7	21
Marriage licenses issued	7	23
Marriages recorded in Montville	3	15
Domestic Partnership applications	-	-
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
DIAL-A-RIDE		
Calls taken	80	824
Riders	56	608
Trips	63	481
Meals on Wheels delivery trips	31	64
INQUIRIES / COMPLAINTS	27	282

LICENSES / PERMITS / FEES	Month	YTD
Body Art License	-	-
Cat License	153	163
Potentially Dangerous Dog License	-	-
Dog License	16	1484
Dog Park Tag	5	67
Dog Park Fob	1	16
Farmers Market License	-	-
Kennel / Pet Shop License	-	1
Massage Facility License	-	-
Recreational Bathing Facility Permit	2	6
Retail Food Establishment License	55	59
Retail Food Establishment Plan Review	-	1
Septic Installer Permit	-	8
Septic License to Operate (owners)	-	1
Septic Pumper License	-	5
Septic Pumper Permit Book	2	2
Septic System Permit – New System	-	-
Septic System Permit – Repair System	1	9
Septic System Permit – Alter System	-	3
Septic System Plan Review	-	4
Septic System Soil Profile Witnessing	2	5
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	-	-

COMPLAINTS/INVESTIGATIONS/INSPECTIONS – HEALTH OFFICER

TYPE	NAME/LOCATION	ACTION/RATING	NOTES
n/a			
			Month
			0
			YTD
			0

Additional Health Officer Activities

Training: COVID Infection Prevention & Control Strategies in Nursing Homes (webinar) – CDC
Local Health Departments: Youth Camps, Pools, Compliance, and COVID (webinar) – NJDOH

Other: Daily monitoring of:
LeadTrax (elevated blood lead level cases)
NJ EDRS (Electronic Death Registration System)
NJ HAN (Health Alert Network)
NJ VIP (Vital Information Platform - [births and fetal deaths])
Reviewed deposit sheets and report for previous month
Reviewed attendance sheets and report for previous month
Interviewed candidates for Assistant Animal Control Officer position
Interviewed candidates for weekend Kennel Assistant position
Reviewed Zoning Department proposed Food Truck Ordinance

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ADMINISTRATIVE DIVISION, continued

Meetings: Animal Control Officer shelter status update meeting (4 total – via phone)
Chilton Health Advisory Committee (conference call) – bi-weekly (2)
NJDOH (conference call) (daily starting 3/18) with Health Officers throughout the state (21)
MC Health Officers (conference call) – Morris County Health Officers (1)
Rutgers SPH (via web) review and development of CommCare training modules for new contact tracers
NJ Environmental Health Association (via web)
NJ Association of County and City Health Officials (via web)

Additional Health Officer Activities, ctd:

COVID-19: Daily monitoring of CDRSS for cases
Weekly updates to Board of Health with activities and number of cases
Daily phone conference call with NJDOH for Health Officers throughout the state
Updated daily case investigation tracking spreadsheet
Updated daily case name/address document for Police Department's CAD system
Updated daily table and charts for website and Board of Health updates
Daily update of COVID case information, news items, and updates on HD COVID page
Provided guidance for residents, physicians, schools, child care facilities, retail food establishments, long-term care facilities, group home facilities, faith leaders, housing complexes, public recreational bathing facilities, kennel and other animal facilities, and other businesses and various residents
Provided guidance for OEM, Police Department, Fire Department, First Aid Squad, Animal Shelter, DPW, Library, Recreation, and other Township departments
Assisted nurses with contact tracing and case investigation
Received, organized, and dispensed PPE as needed to Township staff/first responders
Purchased additional reusable face masks for Township employees (2 per employee)
Provided guidance to long-term care facilities in filling out revised online daily case survey for NJDOH
Reviewed all non-positive results in CDRSS to identify negative results

Health Officer Plan Reviews:

WSP-PMISC-20-17 – Approved
Blue Nail LLC, 193 Changebridge Road, Montville
New tenant: roofing company – office space

WSP-PMISC-20-19 – Approved
Above & Beyond Plumbing and Heating, 128 Main Road, Montville
New tenant: plumbing/heating company – office space

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ENVIRONMENTAL DIVISION – INSPECTIONS				Month	YTD
Body Art				-	-
n/a					
Junkyard				-	-
n/a					
Kennels/Animal Facilities/Pet Shops				-	4
n/a					
Massage				-	-
n/a					
Other					3
n/a					
Public Recreational Bathing				2	4
Apple Montessori	Pre-operational 1	Conditional			
Apple Montessori	Pre-operational 2	Satisfactory	Approved to open for the season		
Retail Food				9	35
Eli's Bagels	Pre-operational	Unsatisfactory	Not approved to open yet (new location)		
Eli's Bagels	Pre-operational 2	Satisfactory	Approved to open		
Harrigan's	Pre-operational	Satisfactory	Approved to reopen after closing for renovations		
Billy's Ice Cream Truck	Inspection	Satisfactory			
Sundaes	Inspection	Satisfactory			
Quick Chek	Spot check	n/a			
Rails	COVID	Approved	Outdoor dining application		
Bonefish Grill	COVID	Approved	Outdoor dining application		
Landaeur Café	COVID	Approved	Outdoor dining application		
Septic				5	27
136 Taylortown Road	Inspection	Approved	Field excavation		
136 Taylortown Road	Inspection	Approved	Components		
136 Taylortown Road	Inspection	Approved	Final grading, seed, hay		
1 Patrick Court	Inspection	Witnessed	Soil logs		
72 Taylortown Road	Inspection	Witnessed	Soil logs		
Well				-	-
n/a					
Youth Camp				1	1
Apple Montessori	Inspection	Approved			
ALL INSPECTIONS				17	74

Note – public recreational bathing pools that have notified our office that they will not be opening for the season due to concerns regarding COVID-19:

- Montville Chase
- Meadows of Montville
- Changebridge at Montville
- Longview

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COMPLAINTS / INVESTIGATIONS

				Month	YTD
Air Pollution				-	-
n/a					
Animal				3	6
Pyramid Mountain	Dog Bite	Referred	Dog and owner live in Nassau NY – referred to that HD		
12 Stony Brook Road	Dog Bite	Quarantine	Released from 10-day quarantine		
326 Changebridge Road	Dog Bite	Quarantine	Released from 10-day quarantine		
Body Art				-	-
n/a					
Environmental				-	-
n/a					
Food-borne Illness				-	-
n/a					
Insects				-	-
n/a					
Noise				-	1
n/a					
Odor				-	2
n/a					
Other				3	4
China Garden	Inspection	Resolved	All employees wearing masks – provided education		
900 Degrees	Inspection	Resolved	All employees wearing masks – provided education		
Bollo Hair Salon	Inspection	Referred	No one social distancing or wearing masks. Provided education and referred to police department for inspection/enforcement.		
Retail Food				-	1
n/a					
Rodents				-	-
n/a					
Septic/Sewage				-	-
n/a					
Solid Waste/Litter/Dumping				1	5
Bonefish Grill	Inspection	Resolved	Open dumpster lids attracting birds. Abated.		
Water Pollution				-	-
n/a					
Well				-	-
n/a					
ALL COMPLAINT INVESTIGATIONS				7	19

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION - Continued

Document reviews (applications, reports, files):

	Month	YTD
Massage therapist practitioner	-	-
PWTA reports	2	19
PWTA – action required	-	4
OPRA requests	11	35
Septic license to operate issued/renewed	40	52
Septic realty transfer inspection reports	2	15
File reviews	16	88
TOTALS	71	213

Enforcement Actions:

	Month	YTD
Warning	-	-
Notice of Violation	2	2
Summons	-	2
Court cases held	-	2
TOTALS	2	6

Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	-
WSP – Massage	-	1
WSP – Nail Salon	-	-
WSP – Other	-	3
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	-	1
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	-	-
Other – Septic As-Builts	3	4
Other – Well	-	-
Health Officer – Site Plans	-	-
Health Officer – Waiver of Site Plans	2	10
TOTALS	5	19

Additional Activities:

Training: Local Health Departments: Youth Camps, Pools, Compliance, and COVID (webinar) – NJDOH

Meetings: N/A

COVID-19: Spot checks are various businesses throughout the township to ensure compliance with state Executive Orders

Other: Prepared monthly activity report
Updated LEHR data spreadsheet with monthly data
Assisted Zoning Dept and Health Officer in reviewing proposed Food Truck Zoning Ordinance
Reviewed outdoor dining Fire Regulations
Reviewed retail food license renewals

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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NURSING DIVISION

MATERNAL / CHILD HEALTH – Child Health Conf. / Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	-	8
CHC - School-age (5-19 years)	Health Department	-	6
		0	14

ADULT HEALTH – Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	-	9
Cardiovascular/BP	Senior House	-	17
Colorectal Screening (at SMAC)	Health Department	-	-
COVID active monitoring – high risk	Resident's home	-	-
COVID active monitoring – med. risk A	Resident's home	-	-
COVID passive monitoring – med. risk B	Resident's home	-	7
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		0	33

FLU SHOTS

TYPE	Month	Year to Date
Quadrivalent	-	4
Fluzone High Dose	-	-
		4

NON-PUBLIC SCHOOLS - Clinics / Screenings / Education

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	2
Dental Clinic (assistance)	-	-	-
Hearing	-	-	2
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	-	-	2
Health Records Check	-	-	10
		0	16

NON-PUBLIC SCHOOLS - Audits

TYPE	Month	Year to Date
Non-Public School	-	11
Public School	-	1
		12

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NURSING DIVISION, continued

COMMUNICABLE DISEASES

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	-	1	1	2	-	-
Babesiosis	-	-	-	-	-	-
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	-	-	-	-	-
COVID-19	126	487	121	472	13	234
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	-	1	-	2	-	-
Foodborne Illness	-	-	-	-	-	-
Giardia	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-
Hepatitis B	-	2	1	1	1	1
Hepatitis C	-	4	3	3	2	2
Influenza A (subtyping not done)	-	5	-	5	-	5
Influenza A – H1N1	-	2	-	2	-	2
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	2	-	2	-	2
Legionellosis	-	-	-	-	-	-
Lyme	6	29	12	20	3	4
Malaria	-	-	-	-	-	-
Measles	-	1	-	1	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	2	-	2	-	-
Salmonellosis	-	1	1	1	1	1
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	-	-	-	-	-	-
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	-	-	-	-	-
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	-	6	-	6	-	2
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
TOTALS	133	544	139	520	20	254

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NURSING DIVISION, continued

Notes on COVID-19 data:

126 new investigations includes:

13 confirmed cases
77 pending cases that were lab-confirmed negatives (this number tentative, pending ongoing review)
3 pending cases that had results deemed by the lab to be invalid
+ 33 pending cases that were IGG/IGM serology results only
126

121 closed investigations includes some cases that were opened in previous months and closed in June

Additional Activities:

Training: n/a

Meetings: May Board of Health meeting (conference call)

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS
Prepared monthly report
Vaccine fridge compressor failing due to no AC in building – transferred vaccines to Lincoln Park HD
AC fixed – vaccine fridge functional – returned vaccines from Lincoln Park HD
Reviewed DCF and DOH reopening guidelines with child care centers that plan on reopening: Kiddie Academy, Kids Connect, Goddard School, Kids R Kids, Apple Montessori, Millie's House, The Learning Garden. 2 centers (Transfiguration and ABC's of Learning) have chosen to remain closed for the summer.

COVID19: Conducted contact tracing and case investigation
Provided guidance to long-term care facilities, other businesses, and residents

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ANIMAL CONTROL DIVISION

ANIMAL SHELTER

Town	Animal	Animals In		Disposition							Animals Out	
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD
Boonton Twp	Dog	-	1	-	-	-	-	-	-	-	-	1
	Cat	-	-	2	-	-	-	-	-	-	2	6
	Wildlife	2	5	-	1	-	-	-	-	2	3	5
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	2	6	2	1	-	-	-	-	-	1	5
Montville	Dog	-	13	-	-	-	-	-	-	-	-	9
	Cat	6	12	1	-	-	-	-	-	-	1	29
	Wildlife	14	22	-	4	-	-	-	2	8	14	22
	Other	1	3	-	-	-	-	-	-	2	2	3
	Total	21	50	1	4	-	-	-	-	2	10	17
Morristown	Dog	-	-	-	-	-	-	-	-	-	-	3
	Cat	1	1	1	-	-	-	-	-	-	1	1
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	1	1	1	-	-	-	-	-	-	-	1
Mountain Lakes	Dog	2	3	-	-	-	-	2	-	-	2	5
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	-	4	-	-	-	-	-	-	-	-	4
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	2	7	-	-	-	-	-	2	-	-	2
West Caldwell	Dog	1	1	-	-	-	-	1	-	-	1	1
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	3	8	-	-	1	1	-	-	1	3	8
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	4	9	-	-	1	1	1	-	1	4	9
GRAND TOTALS		30	73	4	5	1	1	3	2	12	29	97

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	88	322
Inquiries that resulted in investigation or other further action	22	98
Enforcement – Warnings	-	600
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	1	1
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	3	6
Specimens tested for rabies with negative results	2	5
Specimens tested for rabies with positive results	1	1

Additional Activities:

Meetings: Status update with Health Officer (3 total – via phone)

Other: Transport animals as needed to and from vet's office
Oversee shelter operations (cleaning, medications, etc.)

Census of animals in the shelter on last day of the month: 7 dogs, 48 cats.

June negative rabies test result: bat (Montville), bat (Boonton).

June positive rabies test result: groundhog (W. Caldwell). No known human exposure.