

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
MONTHLY ACTIVITIES REPORT  
July 2020**

**ADMINISTRATIVE DIVISION**

<b>VITAL STATISTICS</b>	<b>Month</b>	<b>YTD</b>
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	17	118
Deaths recorded in Montville	9	71
Certified copies – Birth	-	-
Certified copies – Death	5	28
Certified copies – Marriage	12	70
Certified copies – Domestic Partnership	-	-
Certified copies – Civil Union	-	-
Marriage license applications	10	31
Marriage licenses issued	12	35
Marriages recorded in Montville	9	24
Domestic Partnership applications	-	-
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
<b>DIAL-A-RIDE</b>		
Calls taken	123	947
Riders	94	702
Trips (57 medical, 8 food, 29 other)	94	575
Meals on Wheels delivery trips	24	88
<b>INQUIRIES / COMPLAINTS</b>	<b>41</b>	<b>323</b>

<b>LICENSES / PERMITS / FEES</b>	<b>Month</b>	<b>YTD</b>
Body Art License	-	-
Cat License	54	217
Potentially Dangerous Dog License	-	-
Dog License	16	1500
Dog Park Tag	6	73
Dog Park Fob	2	18
Farmers Market License	-	-
Kennel / Pet Shop License	2	3
Massage Facility License	-	-
Recreational Bathing Facility Permit	1	7
Retail Food Establishment License	9	68
Retail Food Establishment Plan Review	-	1
Septic Installer Permit	-	8
Septic License to Operate (owners)	-	1
Septic Pumper License	1	6
Septic Pumper Permit Book	1	3
Septic System Permit – New System	-	-
Septic System Permit – Repair System	1	10
Septic System Permit – Alter System	-	3
Septic System Plan Review	3	7
Septic System Soil Profile Witnessing	3	8
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	-	-

**COMPLAINTS/INVESTIGATIONS/INSPECTIONS – HEALTH OFFICER**

TYPE	NAME/LOCATION	ACTION/RATING	NOTES
n/a			
		<b>Month</b>	<b>0</b>
		<b>YTD</b>	<b>0</b>

**Additional Health Officer Activities**

Training: N/A

Other: Daily monitoring of:  
 LeadTrax (elevated blood lead level cases)  
 NJ EDRS (Electronic Death Registration System)  
 NJ HAN (Health Alert Network)  
 NJ VIP (Vital Information Platform - [births and fetal deaths])  
 Reviewed deposit sheets and report for previous month  
 Reviewed attendance sheets and report for previous month  
 Interviewed candidates for Assistant Animal Control Officer position  
 Interviewed candidates for weekend Kennel Assistant position  
 Career Panel co-presenter for Rutgers Environmental and Public Health program

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**ADMINISTRATIVE DIVISION, continued**

Meetings: Board of Health meeting  
Animal Control Officer shelter status update meeting (6 total – via phone)  
Chilton Health Advisory Committee (conference call) – bi-weekly (2)  
NJDOH (daily conference call starting 3/18) with Health Officers throughout the state (22)  
MC Health Officers (conference call) – Morris County Health Officers (1)  
Montville Board of Education District Reopening Committee (4)

**Additional Health Officer Activities, ctd:**

COVID-19: Daily monitoring of CDRSS and CommCare for cases  
Weekly updates to Board of Health on activities and number of cases  
Daily phone conference call with NJDOH for Health Officers throughout the state  
Daily update of case investigation tracking spreadsheet  
Daily update of case name/address document for Police Department's CAD system  
Daily update of table and charts for website and Board of Health updates  
Daily update of COVID case information, news items, guidance, and resources on HD COVID page  
Provided guidance for residents, physicians, schools, child care facilities, retail food establishments, long-term care facilities, group home facilities, faith leaders, housing complexes, public recreational bathing facilities, kennel and other animal facilities, and other businesses and various residents  
Provided guidance for OEM, Police Department, Fire Department, First Aid Squad, Animal Shelter, DPW, Library, Recreation, and other Township departments  
Assisted nurses with contact tracing and case investigation  
Received, organized, and dispensed PPE as needed to Township staff/first responders  
Provided guidance to long-term care facilities in filling out revised online daily case survey for NJDOH  
Reviewed all non-positive results in CDRSS to identify negative results

**Health Officer Plan Reviews:**

WSP-PMISC-20-20 – Approved  
Royal Marble and Granite, 16 Chapin Road, Unit 904, Pine Brook  
New tenant: warehouse/design showroom for marble and granite slabs

PMN/C/PSOIL 19-16  
Approved  
Alpine Rd/Rt 202, Towaco  
Minor subdivision

WSP-PMISC-20-21 – Approved  
Just4Kids Dental, 150 River Road, Units H2A and H2B, Montville  
New tenant: pediatric dental practice

PMS/C 19-17  
Approved  
61 Rt 46 East, Pine Brook  
Relocation of rental business

WSP-PMISC-20-23 – Approved  
One GK Training LLC, 32 Changebridge Road, Pine Brook  
Existing tenant: soccer training facility expansion

WSP-PMISC-20-24 – Approved  
Styles on Main, 161 Main Road, Montville  
New tenant: hair salon

WSP-PMISC-20-25 – Approved  
Multi-Pak Packaging, 60 Chapin Road, Unit 175, Pine Brook  
New tenant: warehouse/office space for supplement packaging firm

WSP-PMISC-20-26 – Approved  
Brazilian Beauty LLC, 652 Main Road, Towaco  
New tenant: waxing/facials salon

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**ENVIRONMENTAL DIVISION – INSPECTIONS**

				Month	YTD
<b>Body Art</b>				-	-
n/a					
<b>Junkyard</b>				-	-
n/a					
<b>Kennels/Animal Facilities/Pet Shops</b>				-	4
n/a					
<b>Massage</b>				-	-
n/a					
<b>Other</b>				-	3
n/a					
<b>Public Recreational Bathing</b>				3	7
Rachel Gardens	Pre-operational	Pending			
Rachel Gardens	Pre-operational 2	Satisfactory	Approved to open for the season		
Rachel Gardens	Spot Check	Unsatisfactory	No COVID Ambassador on staff. Facility closed. NOV issued.		
<b>Retail Food</b>				16	51
Raceway Petroleum	Inspection	Conditional	Improper sink use – no soap.		
Raceway Petroleum	Re-inspection	Satisfactory	Abated.		
Bader Farms	Inspection	Satisfactory			
Barry's Pharmacy	Inspection	Satisfactory			
MJM Shoes	Inspection	Satisfactory			
Burlington Coat Factory	Inspection	Satisfactory			
Montville Wine and Spirits	Inspection	Satisfactory			
Crave City	Inspection	Conditional	Handwash sink blocked by stored items.		
Crave City	Re-inspection	Satisfactory	Abated.		
Home Depot	Inspection	Satisfactory			
Newark Sinker Company	Inspection	Satisfactory			
Gooserock Farms	Inspection	Satisfactory			
Pep Boys	Inspection	Satisfactory			
Condurso's Garden Center	Inspection	Satisfactory			
Planted Eats	Inspection	Pending	Outdoor dining application		
Signature Care Homes	Inspection	Conditional	(Formerly St. Alberts) – general sanitation issues.		
<b>Septic</b>				8	35
19 High Mountain Road	Inspection	Approved	Final grading/seed/hay		
25 High Mountain Road	Inspection	Witnessed	Septic repair		
99 Taylortown Road	Inspection	Witnessed	Septic repair		
9 Patrick Court	Inspection	Not approved	In-ground pool application reviewed. Site visit. Several feet of soil added at some point in the past on top of one end of disposal field. NOV issued.		
9 Patrick Court	Inspection	Witnessed	Soil log profiles		
10 Parkway Drive	Inspection	Witnessed	Septic abandonment		
28 Chapman Road	Inspection	Witnessed	Soil log profiles		
22 Boonton Avenue	Inspection	Witnessed	Soil log profiles		
<b>Well</b>				-	-
n/a					
<b>Youth Camp</b>				-	1
n/a					
<b>ALL INSPECTIONS</b>				<b>27</b>	<b>101</b>

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
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**COMPLAINTS / INVESTIGATIONS**

				Month	YTD
<b>Air Pollution</b>				-	-
n/a					
<b>Animal</b>				-	6
n/a					
<b>Body Art</b>				-	-
n/a					
<b>Environmental</b>				-	-
n/a					
<b>Food-borne Illness</b>				-	-
n/a					
<b>Insects</b>				1	1
299 Changebridge Road	Inspection	Pending	Homeowner used old tires to encircle sunflower plants. Stagnant water accumulating, can breed mosquitoes. Gave a week to remove. Not removed. NOV issued.		
<b>Noise</b>				1	2
20 Cambray	Inspection	Resolved	Excessive barking. Checked several times, not observed. Spoke with neighbor to resolve.		
<b>Odor</b>				-	2
n/a					
<b>Other</b>				-	4
n/a					
<b>Retail Food</b>				-	1
n/a					
<b>Rodents</b>				-	-
n/a					
<b>Septic/Sewage</b>				-	-
n/a					
<b>Solid Waste/Litter/Dumping</b>				1	6
44 Lake Shore Drive	Inspection	Resolved	Garbage on ground from spillage on collection day.		
<b>Water Pollution</b>				-	-
n/a					
<b>Well</b>				-	-
n/a					
<b>ALL COMPLAINT INVESTIGATIONS</b>				<b>3</b>	<b>22</b>

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT  
MONTHLY ACTIVITIES REPORT  
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**ENVIRONMENTAL DIVISION - Continued**

**Document reviews (applications, reports, files):**

	Month	YTD
Massage therapist practitioner	-	-
PWTA reports	6	25
PWTA – action required	4	8
OPRA requests	11	46
Septic license to operate issued/renewed	-	52
Septic realty transfer inspection reports	3	18
File reviews	18	106
<b>TOTALS</b>	<b>42</b>	<b>255</b>

**Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:**

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	-
WSP – Massage	-	1
WSP – Nail Salon	-	-
WSP – Other	-	3
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	-	1
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	-	-
Other – Septic As-Builts	-	4
Other – Well	-	-
Health Officer – Site Plans	2	2
Health Officer – Waiver of Site Plans	6	16
<b>TOTALS</b>	<b>8</b>	<b>27</b>

**Additional Activities:**

Training: N/A

Meetings: N/A

COVID-19: Spot checks are various businesses to ensure compliance with state Executive Orders  
Reviewed several outdoor dining applications for retail food establishments

Other: Prepared monthly activity report  
Updated LEHR data spreadsheet with monthly data  
Assisted Zoning Dept and Health Officer in reviewing proposed Food Truck Zoning Ordinance  
Reviewed outdoor dining Fire Regulations  
Reviewed retail food license renewals  
Reviewed restaurant license renewal applications  
Reviewed septic and well testing for Mars Court  
Updated Right-To-Know records

**Enforcement Actions:**

	Month	YTD
Warning	-	-
Notice of Violation	5	7
Summons	-	2
Court cases held	-	2
<b>TOTALS</b>	<b>5</b>	<b>11</b>

**Notices of Violation:**

299 Changebridge Road – stagnant water (tires)  
Winzy Excavating – unregistered septic contractor  
5 Turkey Hill Rd – 3 bedroom advertised as 4  
9 Patrick Ct – adding fill on one end of field  
Rachel Gardens – No COVID Ambassador

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**NURSING DIVISION**

**MATERNAL / CHILD HEALTH – Child Health Conf. / Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	-	8
CHC - School-age (5-19 years)	Health Department	3	9
		<b>3</b>	<b>17</b>

**ADULT HEALTH – Clinics / Screenings / Investigations**

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	-	9
Cardiovascular/BP	Senior House	-	17
Colorectal Screening (at SMAC)	Health Department	-	-
COVID active monitoring – high risk	Resident's home	-	-
COVID active monitoring – med. risk A	Resident's home	-	-
COVID passive monitoring – med. risk B	Resident's home	-	7
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		<b>0</b>	<b>33</b>

**FLU SHOTS**

TYPE	Month	Year to Date
Quadrivalent	-	4
Fluzone High Dose	-	-
	<b>0</b>	<b>4</b>

**NON-PUBLIC SCHOOLS - Clinics / Screenings / Education**

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	2
Dental Clinic (assistance)	-	-	-
Hearing	-	-	2
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	-	-	2
Health Records Check	Trinity Christian - 4	4	14
		<b>4</b>	<b>20</b>

**NON-PUBLIC SCHOOLS - Audits**

TYPE	Month	Year to Date
Non-Public School	-	11
Public School	-	1
	<b>0</b>	<b>12</b>

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**NURSING DIVISION, continued**

**COMMUNICABLE DISEASES**

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	-	1	-	2	-	-
Babesiosis	1	1	-	-	-	-
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	-	-	-	-	-
COVID-19	82	569	91	563	8	242
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	-	1	-	2	-	-
Foodborne Illness	-	-	-	-	-	-
Giardia	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-
Hepatitis B	2	4	-	1	-	1
Hepatitis C	-	4	1	4	-	2
Influenza A (subtyping not done)	-	5	-	5	-	5
Influenza A – H1N1	-	2	-	2	-	2
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	2	-	2	-	2
Legionellosis	-	-	-	-	-	-
Lyme	17	46	11	31	3	7
Malaria	-	-	-	-	-	-
Measles	-	1	-	1	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	2	-	2	-	-
Salmonellosis	1	2	1	2	1	2
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	1	1	1	1	1	1
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	-	-	-	-	-
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	-	6	-	6	-	2
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
<b>TOTALS</b>	<b>104</b>	<b>648</b>	<b>105</b>	<b>625</b>	<b>13</b>	<b>267</b>

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**NURSING DIVISION, continued**

**Notes on COVID-19 data:**

**82 new investigations includes:**

8 confirmed positive cases  
52 pending cases that were lab-confirmed negative  
3 pending cases that had results deemed by the lab to be inconclusive  
+ 19 pending cases that were IGG/IGM serology results only  
82

**91 closed investigations includes cases that were opened in previous months, and closed this month.**

**Additional Activities:**

Training: n/a

Meetings: July Board of Health meeting (conference call)  
Bi-weekly NJDOH regional epidemiology (conference call)  
Weekly NJDOH CommCare (conference call)  
Weekly Montville Board of Education District Reopening Committee (4) (web meeting)

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS  
Prepared monthly report  
Visited Apple Montessori, The Goddard School, Kids Connect, Millie's House, Montville Kiddie Academy, and Kids R Kids childcare centers. Provided IMM-8 immunization cards, reviewed their COVID-19 wellness checklists for students/staff. Recommended adding question regarding recent travel to quarantine advisory states/territories to checklist (DCF guidance came out before advisories began and has not yet been revised to include travel quarantine advisory information).

COVID19: Conducted contact tracing and case investigation  
Provided guidance to long-term care facilities, other businesses, and residents  
Transfiguration Nursery School will not open for 2020-2021 school year  
Fun Time Kids Academy planning on reopening September 1  
Other schools reopening pending



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**ANIMAL CONTROL DIVISION**

**ANIMAL SHELTER**

Town	Animal	Animals In		Disposition							Animals Out	
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD
Boonton Twp	Dog	1	2	-	-	-	-	1	-	-	1	2
	Cat	-	-	-	-	-	-	-	-	-	-	6
	Wildlife	1	6	-	1	-	-	-	-	-	1	6
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>2</b>	<b>8</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>2</b>
Montville	Dog	-	13	4	-	-	-	-	-	-	4	13
	Cat	5	17	1	1	-	-	4	-	-	6	35
	Wildlife	2	24	-	-	-	-	-	2	-	2	24
	Other	-	3	-	-	-	-	-	-	-	-	3
	<b>Total</b>	<b>7</b>	<b>57</b>	<b>5</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>2</b>	<b>-</b>	<b>12</b>
Morristown	Dog	-	-	-	-	-	-	-	-	-	-	3
	Cat	3	4	-	-	-	-	-	-	-	-	1
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>3</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Mountain Lakes	Dog	-	3	-	-	-	-	-	-	-	-	5
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	-	4	-	-	-	-	-	-	-	-	4
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
West Caldwell	Dog	-	1	-	-	-	-	-	-	-	-	1
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	11	19	-	1	-	-	-	4	6	11	19
	Other	-	-	-	-	-	-	-	-	-	-	-
	<b>Total</b>	<b>11</b>	<b>20</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>6</b>	<b>11</b>	<b>20</b>
<b>GRAND TOTALS</b>		<b>23</b>	<b>96</b>	<b>5</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>25</b>	<b>122</b>

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	162	484
Inquiries that resulted in investigation or other further action	58	156
Enforcement – Warnings	-	600
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	1
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	2	8
Specimens tested for rabies with negative results	2	7
Specimens tested for rabies with positive results	-	1

**Additional Activities:**

Meetings: Status update with Health Officer (6 total – via phone)

Other: Transport animals as needed to and from vet's office  
Oversee shelter operations (cleaning, medications, etc.)

Census of animals in the shelter on last day of the month: 3 dogs, 48 cats.  
Negative rabies test result: 2 – bat (Boonton), groundhog (West Caldwell).