

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
MONTHLY ACTIVITIES REPORT
August 2020**

ADMINISTRATIVE DIVISION

VITAL STATISTICS	Month	YTD
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	14	132
Deaths recorded in Montville	9	80
Certified copies – Birth	-	-
Certified copies – Death	-	28
Certified copies – Marriage	24	94
Certified copies – Domestic Partnership	1	1
Certified copies – Civil Union	-	-
Marriage license applications	8	39
Marriage licenses issued	8	43
Marriages recorded in Montville	10	34
Domestic Partnership applications	1	1
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
DIAL-A-RIDE		
Calls taken	111	1058
Riders	92	794
Trips	76	651
Meals on Wheels delivery trips	24	112
INQUIRIES / COMPLAINTS	37	360

LICENSES / PERMITS / FEES	Month	YTD
Body Art License	-	-
Cat License	9	226
Potentially Dangerous Dog License	-	-
Dog License	16	1516
Dog Park Tag	5	78
Dog Park Fob	6	24
Farmers Market License	-	-
Kennel / Pet Shop License	1	4
Massage Facility License	-	-
Recreational Bathing Facility Permit	0	7
Retail Food Establishment License	8	76
Retail Food Establishment Plan Review	-	1
Septic Installer Permit	1	9
Septic License to Operate (owners)	-	1
Septic Pumper License	-	6
Septic Pumper Permit Book	-	3
Septic System Permit – New System	-	-
Septic System Permit – Repair System	1	11
Septic System Permit – Alter System	1	4
Septic System Plan Review	2	9
Septic System Soil Profile Witnessing	3	11
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	-	-

COMPLAINTS/INVESTIGATIONS/INSPECTIONS – HEALTH OFFICER

TYPE	NAME/LOCATION	ACTION/RATING	NOTES
n/a			
		Month	0
		YTD	0

Additional Health Officer Activities

Training: N/A

Other: Daily monitoring of:
 LeadTrax (elevated blood lead level cases)
 NJ EDRS (Electronic Death Registration System)
 NJ HAN (Health Alert Network)
 NJ VIP (Vital Information Platform - [births and fetal deaths])
 Reviewed deposit sheets and report for previous month
 Reviewed attendance sheets and report for previous month
 Interviewed candidates for weekend Kennel Assistant position

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ADMINISTRATIVE DIVISION, continued

Meetings: Board of Health meeting
Animal Control Officer shelter status update meeting (8 total – 6 via phone, 2 in office)
Chilton Health Advisory Committee (conference call) – bi-weekly (2)
NJDOH (daily conference call starting 3/18) with Health Officers throughout the state (20)
MC Health Officers (conference call) – Morris County Health Officers (1)
Township Committee meeting
Meeting with Social Services and OEM on reopening of Youth Center at Community Park
Weekly regional epidemiology conference call
Meeting with Administration on Health Department staffing changes

Additional Health Officer Activities, ctd:

COVID-19: Daily monitoring of CDRSS and CommCare for cases
Weekly updates to Board of Health on activities and number of cases
Daily phone conference call with NJDOH for Health Officers throughout the state
Daily update of case investigation tracking spreadsheet
Daily update of case name/address document for Police Department's CAD system
Daily update of table and charts for website and Board of Health updates
Daily update of COVID case information, news items, guidance, and resources on HD COVID page
Provided guidance for residents, physicians, schools, child care facilities, retail food establishments, long-term care facilities, group home facilities, faith leaders, housing complexes, public recreational bathing facilities, kennel and other animal facilities, and other businesses and various residents
Provided guidance for OEM, Police Department, Fire Department, First Aid Squad, Animal Shelter, DPW, Library, Recreation, and other Township departments
Assisted nurses with contact tracing and case investigation
Received, organized, and dispensed PPE as needed to Township staff/first responders
Provided guidance to long-term care facilities in filling out revised online daily case survey for NJDOH
Reviewed all non-positive results in CDRSS to identify negative results

Health Officer Plan Reviews:

WSP-PMISC-20-22 – Approved
PTW North America Corp., 6 Mars Court, Unit 6-5, Montville
New tenant: office/warehouse for medical device distributor

WSP-PMISC-20-27 – Approved
Mundi Westport Group / JDF Family Holdings LLC, 331 Changebridge Road, Montville
Existing tenant – emergency generator installation

WSP-PMISC-20-28 – Approved
Total Health Physical Medicine and Rehabilitation Center LLC, 137 Main Rd, Suite 100, Montville
Existing tenant: name change (formerly Premier Sculpting Center of NJ)

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION – INSPECTIONS

				Month	YTD
Body Art				-	-
n/a					
Junkyard				-	-
n/a					
Kennels/Animal Facilities/Pet Shops				-	4
n/a					
Massage				-	-
n/a					
Other				-	3
n/a					
Public Recreational Bathing				3	10
Lake Valhalla	Inspection	Satisfactory			
Rachel Gardens	Inspection	Satisfactory			
Apple Montessori	Inspection	Satisfactory			
Retail Food					51
Dunkin Donuts Pine Brook	Spot check	No rating	Power outage, destruction of adulterated foods		
Wendys	Re-inspection	Satisfactory			
Howards Bagels	Inspection	No rating	Reviewed outdoor seating setup		
Planted Eats	Re-inspection	Satisfactory			
Signature Care Home	Re-inspection #1	Conditional	Sanitation issues abated, now no hot water at hand sink		
Gencarelli's	Inspection	Conditional	Basic sanitation		
No. 1 Woks	Inspection	Conditional	Fridge temps insufficient		
Pizza Hut	Inspection	Satisfactory			
Craig School	Pre-Operational	Satisfactory	Approved to open (formerly St. Pius, 35 students)		
Asian Kawa	Inspection	Unsatisfactory	Perishable food left out overnight, foods uncovered overnight, general sanitation, appearance of sleeping/living in dining room. Ordered to immediately close.		
Asian Kawa	Re-inspection #1	Conditional	All other violations abated, but now insufficient dishwasher sanitizing rinse temperatures.		
Asian Kawa	Re-inspection #2	Satisfactory	All violations abated.		
Don Pepe II	Inspection	Conditional	Insufficient dishwasher sanitizing rinse temp.		
Don Pepe II	Re-inspection	Satisfactory			
Done Pepe Steakhouse	Inspection	Conditional	Insufficient fridge temps		
R&R Deli	Inspection	Unsatisfactory	Reopened without HD knowledge/ approval, and without renewing license. Ordered to immediately close.		
Community Park Fieldhouse	Inspection	Satisfactory			
Pine Brook Tavern	Spot check	No rating	Conducting renovations without HD knowledge/ approval. Must submit plan for review.		
Septic				6	41
Montville Animal Inn	Inspection	Approved	Hair trap tank installation		
Abbott Road subdivision	Inspection	Witnessed	Soil log profiles (4)		
1 Patrick Court	Inspection	Witnessed	Bed excavation		
1 Patrick Court	Inspection	Witnessed	Components		
5 Spring Lane	Inspection	Witnessed	Septic abandonment		
36 Stony Brook Rd	Inspection	Witnessed	Bed excavation		
Well				1	1
4 South Road	Inspection	Witnessed	Well abandonment		
Youth Camp				-	1
n/a					
ALL INSPECTIONS				10	111

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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COMPLAINTS / INVESTIGATIONS

				Month	YTD
Air Pollution				-	-
n/a					
Animal				1	7
6 Earl Court	Dog Bite	Quarantine	Released from 10-day quarantine		
Body Art				-	-
n/a					
Environmental				-	-
n/a					
Food-borne Illness				-	-
n/a					
Insects				-	1
n/a					
Noise				-	2
n/a					
Odor				-	2
n/a					
Other				4	8
Tuscany Villa	Spot check	No rating	Wearing face shields instead of masks. Also advised to install barrier at cashier area. Provided education.		
Tuscany Villa	Spot check	No rating	Accompanied by PD. Some still wearing face shields instead of masks. Still no barrier at cashier area.		
Condurso's	Spot check	No rating	Still no barrier at cashier area – advised PD.		
COVID-19 notice	Delivery	N/A	Delivered notice to residence that nurses have been unable to reach potential COVID- case by phone.		
Retail Food				-	1
n/a					
Rodents				-	-
n/a					
Septic/Sewage				-	-
n/a					
Solid Waste/Litter/Dumping				-	6
n/a					
Water Pollution				-	-
n/a					
Well				-	-
n/a					
ALL COMPLAINT INVESTIGATIONS				5	27

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION - Continued

Document reviews (applications, reports, files):

	Month	YTD
Massage therapist practitioner	-	-
PWTA reports	6	31
PWTA – action required	1	9
OPRA requests	9	55
Septic license to operate issued/renewed	-	52
Septic realty transfer inspection reports	3	21
File reviews	11	117
TOTALS	30	285

Enforcement Actions:

	Month	YTD
Warning	-	-
Notice of Violation	-	7
Summons	-	2
Court cases held	-	2
TOTALS	-	11

Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:

	Month	YTD
WSP – Body Art	-	-
WSP – Kennel	-	-
WSP – Massage	-	1
WSP – Nail Salon	-	-
WSP – Other	1	4
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	1	2
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	-	-
Other – Septic As-Builts	-	4
Other – Well	-	-
Health Officer – Site Plans	-	2
Health Officer – Waiver of Site Plans	3	19
TOTALS	5	32

WSP-PMISC 20-29 – Approved
The Craig School
24 Changebridge Road, Montville
Private school for students w/ learning disabilities

ZSPP/FDC 04-19 – Approved
Montville Wine Outlet
289 Changebridge Road, Pine Brook
Liquor store

Additional Activities:

Training: N/A

Meetings: N/A

COVID-19: Spot checks are various businesses to ensure compliance with state Executive Orders

Other: Prepared monthly activity report
Updated LEHR data spreadsheet with monthly data
Reviewed retail food license renewals
Reviewed septic and well testing for Mars Court
Updated Right-To-Know records

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NURSING DIVISION

MATERNAL / CHILD HEALTH – Child Health Conf. / Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	-	8
CHC - School-age (5-19 years)	Health Department	3	12
		3	20

ADULT HEALTH – Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	-	9
Cardiovascular/BP	Senior House	-	17
Colorectal Screening (at SMAC)	Health Department	-	-
COVID active monitoring – high risk	Resident's home	-	-
COVID active monitoring – med. risk A	Resident's home	-	-
COVID passive monitoring – med. risk B	Resident's home	-	7
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		0	33

FLU SHOTS

TYPE	Month	Year to Date
Quadrivalent	-	4
Fluzone High Dose	-	-
		4

NON-PUBLIC SCHOOLS - Clinics / Screenings / Education

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	2
Dental Clinic (assistance)	-	-	-
Hearing	-	-	2
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	-	-	2
Health Records Check	Trinity Christian - 16	16	30
		16	36

NON-PUBLIC SCHOOLS - Audits

TYPE	Month	Year to Date
Non-Public School	-	11
Public School	-	1
		12

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NURSING DIVISION, continued

COMMUNICABLE DISEASES

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	-	1	-	2	-	-
Babesiosis	-	1	1	1	1	1
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	-	-	-	-	-
COVID-19	52	621	47	610	16	258
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	-	1	-	2	-	-
Foodborne Illness	-	-	-	-	-	-
Giardia	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	-	-	-	-	-
Hepatitis B	-	4	1	2	-	1
Hepatitis C	-	4	1	4	-	2
Influenza A (subtyping not done)	-	5	-	5	-	5
Influenza A – H1N1	-	2	-	2	-	2
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	2	-	2	-	2
Legionellosis	-	-	-	-	-	-
Lyme	6	52	8	39	-	7
Malaria	-	-	-	-	-	-
Measles	-	1	-	1	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	2	-	2	-	-
Salmonellosis	1	3	1	3	1	3
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	-	1	-	1	-	1
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	-	-	-	-	-
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	-	6	-	6	-	2
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
☐ TOTALS	59	707	59	684	18	285

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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NURSING DIVISION, continued

Notes on COVID-19 data:

52 new investigations includes:

16 confirmed positive cases
5 cases that after investigation were determined to belong to a different jurisdiction
23 pending cases that were lab-confirmed negative
1 pending cases that had results deemed by the lab to be inconclusive
+ 7 pending cases that were IGG/IGM serology results only
52

Additional Activities:

Training: n/a

Meetings: Bi-weekly NJDOH regional epidemiology (conference call)
Weekly NJDOH CommCare (conference call)

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS
Prepared monthly report
Searched for additional medical supply vendors approved to do business in NJ, as supplies are limited with current vendor (McKesson).
Spoke with several residents regarding flu vaccine and flu clinic.

COVID19: Conducted contact tracing and case investigation
Provided guidance to long-term care facilities, other businesses, and residents
Continued to provide guidance for private schools reopening in the fall (Trinity Christian, Apple, The Craig School)

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ANIMAL CONTROL DIVISION

ANIMAL SHELTER

Town	Animal	Animals In		Disposition							Animals Out	
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD
Boonton Twp	Dog	1	3	-	-	-	-	1	-	-	1	3
	Cat	1	1	-	-	-	-	-	-	1	1	7
	Wildlife	1	7	-	-	1	-	-	-	-	1	7
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	3	11	-	-	1	-	1	-	-	1	3
Montville	Dog	1	14	1	-	-	-	1	-	-	2	15
	Cat	2	19	5	-	1	-	-	-	-	6	41
	Wildlife	8	32	-	1	-	2	-	5	-	8	32
	Other	-	3	-	-	-	-	-	-	-	-	3
	Total	11	68	6	1	1	2	1	5	-	16	91
Morristown	Dog	-	-	-	-	-	-	-	-	-	-	3
	Cat	-	4	-	-	-	-	-	-	1	1	2
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	-	4	-	-	-	-	-	-	-	1	1
Mountain Lakes	Dog	-	3	-	-	-	-	-	-	-	-	5
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	3	7	-	-	-	3	-	-	-	3	7
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	3	10	-	-	-	3	-	-	-	3	12
West Caldwell	Dog	-	1	-	-	-	-	-	-	-	-	1
	Cat	-	-	-	-	-	-	-	-	-	-	-
	Wildlife	3	22	-	2	-	1	-	-	-	3	22
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	3	23	-	2	-	1	-	-	-	3	23
GRAND TOTALS		20	116	6	3	2	6	2	5	2	26	148

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	147	631
Inquiries that resulted in investigation or other further action	53	209
Enforcement – Warnings	-	600
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	1
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	3	11
Specimens tested for rabies with negative results	3	10
Specimens tested for rabies with positive results	-	1

Additional Activities:

Meetings: Status update with Health Officer (8 total – 6 via phone, 2 in office)

Other: Transport animals as needed to and from vet's office
Oversee shelter operations (cleaning, medications, etc.)

Census of animals in the shelter on last day of the month: 2 dogs, 35 cats.
Negative rabies test result: 3 bats (Mountain Lakes). No known human exposure.