

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
MONTHLY ACTIVITIES REPORT
December 2020**

ADMINISTRATIVE DIVISION

VITAL STATISTICS	Month	YTD
Births	-	-
Burial Permits	-	-
Deaths to Montville residents	13	185
Deaths recorded in Montville	7	114
Certified copies – Birth	-	-
Certified copies – Death	-	36
Certified copies – Marriage	10	137
Certified copies – Domestic Partnership	-	1
Certified copies – Civil Union	-	-
Marriage license applications	4	60
Marriage licenses issued	3	61
Marriages recorded in Montville	4	56
Domestic Partnership applications	-	1
Domestic Partnership licenses issued	-	-
Domestic Partnerships recorded	-	-
Civil Union license applications	-	-
Civil Union licenses issued	-	-
Civil Unions recorded	-	-
DIAL-A-RIDE		
Calls taken	123	1604
Riders	90	1199
Trips	135	1198
Meals on Wheels delivery trips	124	278
INQUIRIES / COMPLAINTS	56	613

LICENSES / PERMITS / FEES	Month	YTD
Body Art License	1	1
Cat License	2	240
Potentially Dangerous Dog License	-	-
Dog License	323	1872
Dog Park Tag	-	96
Dog Park Fob	-	41
Farmers Market License	-	-
Kennel / Pet Shop License	-	4
Massage Facility License	-	-
Recreational Bathing Facility Permit	-	7
Retail Food Establishment License	-	83
Retail Food Establishment Plan Review	1	2
Septic Installer Permit	15	33
Septic License to Operate (new)	1	2
Septic Pumper License	9	17
Septic Pumper Permit Book	-	7
Septic System Permit – New System	1	1
Septic System Permit – Repair System	-	18
Septic System Permit – Alter System	-	8
Septic System Plan Review	2	16
Septic System Soil Profile Witnessing	2	20
Tanning Facility License	-	-
Vending Machine License	-	-
Well Permit	-	1

COMPLAINTS/INVESTIGATIONS/INSPECTIONS – HEALTH OFFICER

TYPE	NAME/LOCATION	ACTION/RATING	NOTES
n/a			
		Month	0
		YTD	0

Additional Health Officer Activities

Training: Morris County Contact Tracing Deployment (webinar) – NJDOH
 Focus on Vaccine (webinar) – NJDOH
 COVID-19 Vaccine: Details, Questions, and Clarifications (webinar) – NJDOH

Other: Daily monitoring of:
 LeadTrax (elevated blood lead level cases)
 NJ EDRS (Electronic Death Registration System)
 NJ HAN (Health Alert Network)
 NJ VIP (Vital Information Platform - [births and fetal deaths])
 Reviewed deposit sheets and report for previous month
 Reviewed attendance sheets and report for previous month
 Reviewed and approved monthly NJDOH Dog Licensing report and fees due to state

*NJDOH – NJ Department of Health

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ADMINISTRATIVE DIVISION, continued

Meetings: Board of Health meeting
Animal Control Officer shelter status update meeting (7 total – 6 via phone, 1 in person)
NJDOH (daily conference call starting 3/18) with Health Officers throughout the state (21)
NJDOH weekly regional epidemiology conference call (4)
Morris County Health Officers conference call – Morris County Health Officers (1)
Morris Regional Public Health Partnership conference call (Webex) (4)
NJDOH COVID-19 vaccination planning conference call
Morris County OEM COVID-19 vaccination planning conference call (2)
Township Committee meeting
Monthly REHS activity report meeting
Monthly nursing activity report meeting
Monthly animal control activity report meeting
Monthly administrative activity report meeting
Chilton Health Advisory Committee meeting (Zoom)

Additional Health Officer Activities, ctd:

Continued the hiring process for a full-time Assistant Animal Control Officer, and Dial-A-Ride driver.
Sent weekly social media posts from contracted Morris County Certified Health Education Specialist to Public Information Officer to post on social media as per BOH request.
Emailed reminder to Township employees about the availability of a limited number of remaining flu vaccinations.

COVID-19: Daily monitoring of CDRSS* and CommCare for cases
Weekly updates to Board of Health on activities and number of cases
Daily phone conference call with NJDOH for Health Officers throughout the state
Daily update of case investigation tracking spreadsheet
Daily update of case name/address document for Police Department's CAD* system
Daily update of table and charts for website and Board of Health updates
Daily update of COVID case information, news items, guidance, and resources on HD COVID page
Provided guidance for residents, physicians, schools, child care facilities, retail food establishments, long-term care facilities, group home facilities, faith leaders, housing complexes, public recreational bathing facilities, kennel and other animal facilities, and other businesses and various residents
Provided guidance for OEM*, Police Department, Fire Department, First Aid Squad, Animal Shelter, DPW, Library, Recreation, and other Township departments
Assisted nurses with contact tracing and case investigation
Received, organized, and dispensed PPE* as needed to Township staff/first responders
Reviewed all non-positive results in CDRSS to identify negative results

*DPW – Department of Public Works

*CDRSS – Communicable Disease Registry and Surveillance System

*CAD – Computer-Aided Dispatch

*OEM – Office of Emergency Management

*PPE – Personal Protective Equipment

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Health Officer Plan Reviews:

WSP-PMISC-20-35 – Approved

Sea Level Aquarium Store, 28 Route 46 West, Unit #1, Pine Brook

Existing tenant: unit adjacent to separate supply sales from live fish/animal sales area

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION – INSPECTIONS

				Month	YTD
Body Art				1	1
Two Headed Dog Tattoo	Inspection	Satisfactory			
Junkyard				1	2
V&V Recycling	Inspection	Satisfactory			
Kennels/Animal Facilities/Pet Shops				4	9
Bjorn Lass Kennel	Inspection	Conditional	General sanitation issues remain		
Mutts on Main	Inspection	Satisfactory			
Montville Animal Shelter	Inspection	Satisfactory			
Sea Level Aquarium	Inspection	Satisfactory			
Massage				-	-
n/a					
Other				-	3
n/a					
Public Recreational Bathing				-	10
n/a					
Retail Food				10	128
900 Degrees	Spot check	No Rating			
Harrigan's	Spot check	No Rating	Sign on door said "closed until next year"		
Lake Valhalla Country Club	Spot check	No Rating			
Think Is In Pizza Truck	Inspection	Satisfactory			
Woodstack Pizza	Inspection	Satisfactory			
Knight's Inn	Inspection	Satisfactory			
Marra's Italian Deli	Re-inspection	Satisfactory			
The Craig School	Inspection	Satisfactory			
Tuscany Villa Restaurant	Re-inspection	Conditional	Insufficient dishwasher temps		
Goddard School	Inspection	Conditional	Hot and cold lunches delivered packed together by vendor Simply Gourmet, affecting temperatures of both. Sent letter to all Montville childcare centers using this vendor advising this practice was prohibited.		
Septic				5	77
57 Stony Brook Road	Inspection	Witnessed	Excavation		
57 Stony Brook Road	Inspection	Witnessed	Final grading, seed, hay		
57 Stony Brook Road	Inspection	Witnessed	Pump alarm		
195 Boonton Avenue	Inspection	Witnessed	Soil log profiles		
14 Oklahoma Avenue	Inspection	Witnessed	Septic tank abandonment		
Well				-	2
n/a					
Youth Camp				-	1
n/a					
ALL INSPECTIONS				21	233

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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COMPLAINTS / INVESTIGATIONS

				Month	YTD
Air Pollution				-	-
n/a					
Animal				-	17
n/a					
Body Art				-	-
n/a					
Environmental				-	-
n/a					
Food-borne Illness				-	-
n/a					
Insects				-	3
n/a					
Noise				-	2
n/a					
Odor				-	2
n/a					
Other				-	8
n/a					
Retail Food				-	1
n/a					
Rodents				-	-
n/a					
Septic/Sewage				1	2
27 Church Lane	Illegal connection	Inspection	Ordered removed. Abated. Will go through proper process with all appropriate permits and inspections.		
Solid Waste/Litter/Dumping				-	6
n/a					
Water Pollution				-	-
n/a					
Well				-	-
ALL COMPLAINT INVESTIGATIONS				1	41

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION - Continued

Document reviews (applications, reports, files):

	Month	YTD
Massage therapist practitioner	-	-
PWTA* reports	4	62
PWTA – action required	1	22
OPRA* requests	10	99
Septic license to operate issued/renewed	-	57
Septic realty transfer inspection reports	3	32
Advanced Wastewater System reports	1	1
File reviews	17	194
TOTALS	36	467

Enforcement Actions:

	Month	YTD
Warning	-	5
Notice of Violation	-	8
Summons	-	2
Court cases held	-	2
TOTALS	-	17

Inspector Site Plan/Waiver of Site Plan/Other Plan Reviews:

	Month	YTD
WSP – Body Art	-	1
WSP – Kennel	-	-
WSP – Massage	-	1
WSP – Nail Salon	-	-
WSP – Other	2	6
WSP – Public Rec. Bathing	-	-
WSP – Retail Food Establishment	-	3
Other – Kennel	-	-
Other – Retail Food: Expansion/Renovation	-	-
Other – Retail Food: HACCP Plans	-	-
Other – Retail Food: Grease Trap	-	-
Other – Septic	-	16
Other – Septic As-Builts	2	15
Other – Well	-	1
Health Officer – SP (Site Plans)	-	3
Health Officer – WSP (Waiver of Site Plans)	1	26
TOTALS	5	72

WSP-PMISC 20-38 – Approved
The Three Graces
363 Main Road, Towaco
Retail goods

WSP-PMISC 20-37 – Pending further information
Guardian Recovery
53 Indian Lane East, Towaco
Residential substance rehabilitation facility

Notices of Violation: N/A

Additional Activities:

- Training: Noise Enforcement Recertification (Matt)
- Meetings: N/A
- Other: Prepared monthly activity report
Updated LEHR data spreadsheet with monthly data

*PWTA – Private Well Testing Act
*OPRA – Open Public Records Act

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ENVIRONMENTAL DIVISION - Continued

COVID-19 Activities

Inspections/spot checks:

In compliance:

900 Degrees, Landauer Café, Red Barn, Eli's Bagels, Lake Valhalla Country Club, Thin Is In Pizza Truck, Woodstack Pizza, Knight's Inn, Marra's Italian Deli, Dunkin Donuts (Changebridge Rd), Montville Pizza, The Craig School, Goddard School, Tuscany Villa Restaurant, Howards Bagels, Montville Wine and Spirits, Montville Dog Park, .

Not in compliance:

N/A

Complaints:

Lake Valhalla Club: Caller stated the club was going to hold their annual Polar Bear Plunge and they were concerned about health and safety protocols. Per facility, they are limiting crowd size through reservations, only allowing small groups at a time, and groups are split into three different time slots. Additionally, health and safety protocol information, including for maintaining social distancing and mask use when not in the water, was distributed to participants and participants will be monitored for compliance.

Miscellaneous:

Distributed information regarding health and safety protocols to regulated businesses and residents upon request.

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NURSING DIVISION

MATERNAL / CHILD HEALTH – CHC (Child Health Conference) / Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
CHC - Infant (0-1 year)	Health Department	-	-
CHC - Preschool (1-4 years)	Health Department	-	13
CHC - School-age (5-19 years)	Health Department	3	28
		3	41

ADULT HEALTH – Clinics / Screenings / Investigations

TYPE	LOCATION	Month	Year to Date
Balance Screening (during SMAC)	Health Department	-	-
Bone Density Screening	Health Department	-	-
Cardiovascular/BP (during SMAC)	Health Department	-	-
Cardiovascular/BP	Health Department	-	9
Cardiovascular/BP	Senior House	-	17
Colorectal Screening (at SMAC)	Health Department	-	-
COVID active monitoring – high risk	Resident's home	-	-
COVID active monitoring – med. risk A	Resident's home	-	-
COVID passive monitoring – med. risk B	Resident's home	-	7
Diabetes Screening (at SMAC)	Health Department	-	-
Female Cancer Screening	Health Department	-	-
Flu shots	Health Department	-	-
Podiatry Screening (during SMAC)	Health Department	-	-
Pulmonary Screening (during SMAC)	Health Department	-	-
Skin Cancer Screening (during SMAC)	Health Department	-	-
SMAC (blood test)	Health Department	-	-
Stroke/Thyroid Screening	Health Department	-	-
Wellness checks	Resident's home	-	-
		-	33

FLU SHOTS

TYPE	Month	Year to Date
Quadrivalent	2	41
Fluzone High Dose	-	49
	2	90

NON-PUBLIC SCHOOLS - Clinics / Screenings / Education

TYPE	LOCATION / NOTES	Month	Year to Date
Child Study Evaluation	-	-	2
Dental Clinic (assistance)	-	-	-
Hearing	-	-	2
Lice	-	-	-
Scoliosis	-	-	-
Tuberculosis	-	-	-
Vision	-	-	2
Health Records Check	-	-	38
		-	44

NON-PUBLIC SCHOOLS - Audits

TYPE	Month	Year to Date
Non-Public School	-	11
Public School	-	1
	-	12

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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NURSING DIVISION, continued

COMMUNICABLE DISEASES

TYPE	New Investigations		Closed Investigations		Confirmed Cases	
	Month	YTD	Month	YTD	Month	YTD
Amoebiasis	-	-	-	-	-	-
Anaplasmosis	-	1	-	2	-	-
Babesiosis	-	1	-	1	-	1
Borrelia Miyamotoi	-	-	-	-	-	-
Brucellosis	-	-	-	-	-	-
Campylobacteriosis	-	-	-	-	-	-
COVID-19	317	1423	276	1324	250	724
Creutzfeldt-Jacob disease	-	-	-	-	-	-
Cryptosporidiosis	-	-	-	-	-	-
Cyclosporiasis	-	-	-	-	-	-
Dengue	-	-	-	-	-	-
Diphtheria	-	-	-	-	-	-
Ehrlichiosis	-	2	-	2	-	-
Foodborne Illness	-	-	-	-	-	-
Giardia	-	1	-	1	-	1
Haemophilus Influenzae	-	-	-	-	-	-
Hepatitis A	-	1	-	1	-	1
Hepatitis B	-	4	1	3	-	1
Hepatitis C	-	6	1	5	-	2
Influenza A (subtyping not done)	-	5	-	5	-	5
Influenza A – H1N1	-	2	-	2	-	2
Influenza A – H3	-	-	-	-	-	-
Influenza B	-	2	-	2	-	2
Legionellosis	-	-	-	-	-	-
Lyme	1	64	3	60	-	9
Malaria	-	-	-	-	-	-
Measles	-	1	-	1	-	-
Mumps	-	-	-	-	-	-
Perinatal Hepatitis B	-	-	-	-	-	-
Pertussis (whooping cough)	-	3	-	3	-	-
Salmonellosis	-	3	-	3	-	3
Shingles	-	-	-	-	-	-
Shiga-producing E. Coli (STEC)	-	1	-	1	-	1
Spotted Fever Group (Rickettsiae)	-	-	-	-	-	-
Strep. Pneumoniae (invasive)	-	-	-	-	-	-
Strep. Pyogenes (Agalactiac)	-	-	-	-	-	-
Strep. Pyogenes (Gas)	-	-	-	-	-	-
Tularemia	-	-	-	-	-	-
Varicella (chickenpox)	-	7	-	7	-	2
Yersiniosis	-	-	-	-	-	-
Zika	-	-	-	-	-	-
TOTALS	318	1527	281	1423	250	754

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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NURSING DIVISION, continued

Notes on COVID-19 data:

317 new investigations includes:

250 confirmed positive cases
16 cases that after investigation were determined to belong to a different jurisdiction
29 pending cases that were lab-confirmed negative
2 pending cases that were inconclusive
+ 20 pending cases that were IGG/IGM serology results only
317

276 closed investigations includes:

209 closed confirmed positive cases
16 cases that after investigation were determined to belong to a different jurisdiction
29 pending cases that were lab-confirmed negative
2 pending cases that were inconclusive
+ 20 pending cases that were IGG/IGM serology results only
276

Additional Activities:

Training: Managing the Behavioral Challenges of POD Operations (webinar) – NJDHS*
COVID-19 Enrollment Information (webinar) – NJIIS*

Meetings: Bi-weekly NJDOH regional epidemiology (conference call)
Weekly NJDOH CommCare (conference call)

Other: Monitored daily: vaccine temperatures, LeadTrax, CDRSS*
Prepared monthly report
Continued to inventory medical supplies and PPE*.
Updated long-term care facilities on holiday guidance.
Administered 2 employee flu shots.

COVID19: Conducted contact tracing and case investigation.
Provided guidance to long-term care facilities, schools, childcare facilities, and residents.
Several emails and phone calls with multiple public school staff and parents regarding COVID-related questions.
Several phone calls with multiple residents regarding COVID-related questions.

*NJDHS – NJ Department of Human Services

*NJIIS – NJ Immunization Information System

*CDRSS – Communicable Disease Registry and Surveillance System

*PPE – Personal Protective Equipment

**MONTVILLE TOWNSHIP HEALTH DEPARTMENT
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ANIMAL CONTROL DIVISION

ANIMAL SHELTER

Town	Animal	Animals In		Disposition							Animals Out	
		Month	YTD	Adopted	DIS	DOA	EBV	RTO	RTW	Transfer or Foster	Month	YTD
Boonton Twp	Dog	-	4	-	-	-	-	-	-	-	-	4
	Cat	-	5	2	-	-	-	-	-	-	2	13
	Wildlife	-	7	-	-	-	-	-	-	-	-	7
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	-	16	2	-	-	-	-	-	-	2	24
Montville	Dog	-	18	-	-	-	-	-	-	-	-	20
	Cat	6	46	8	-	-	1	-	-	-	9	73
	Wildlife	1	42	-	-	-	-	-	-	1	1	42
	Other	-	5	-	-	-	-	-	-	-	-	5
	Total	7	111	8	-	-	1	-	-	1	10	140
Morristown	Dog	-	4	-	-	-	-	-	-	-	-	7
	Cat	1	9	-	-	-	-	-	-	1	1	7
	Wildlife	-	-	-	-	-	-	-	-	-	-	-
	Other	-	2	-	-	-	-	-	-	-	-	2
	Total	1	15	-	-	-	-	-	-	1	1	16
Mountain Lakes	Dog	-	5	-	-	-	-	-	-	-	-	7
	Cat	-	1	-	-	-	-	-	-	-	-	1
	Wildlife	1	9	-	-	1	-	-	-	-	1	9
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	1	15	-	-	1	-	-	-	-	1	17
West Caldwell	Dog	-	3	-	-	-	-	-	-	-	-	3
	Cat	-	6	-	1	-	-	-	-	-	1	2
	Wildlife	-	27	-	-	-	-	-	-	-	-	27
	Other	-	-	-	-	-	-	-	-	-	-	-
	Total	-	36	-	1	-	-	-	-	-	1	32
GRAND TOTALS		9	193	10	1	1	1	-	-	2	15	229

Note: DIS: Died in Shelter, EBV: Euthanized by vet, DOA: Dead on Arrival, RTO: Returned to Owner, RTW: Returned to Wild

	Month	YTD
Inquiries from public (via phone and in-person)	107	1139
Inquiries that resulted in investigation or other further action	14	336
Enforcement – Warnings	-	600
Enforcement – Notices of Violation	-	-
Enforcement – Summons to municipal court	-	1
Court cases	-	-
Rabies specimens sent to NJDOH lab for testing	-	14
Specimens tested for rabies with negative results	-	12
Specimens tested for rabies with positive results	-	2

Additional Activities:

Meetings: Status update with Health Officer (7 total – 6 via phone, 1 in person at Health Department)

Other: Transport animals as needed to and from vet's office
Oversee shelter operations (cleaning, medications, etc.)

Census of animals in the shelter on last day of the month: 1 dog, 43 cats.

Negative rabies test result: None.

Positive rabies test results: None.